



# TENTATIVE AGENDA

ROBINS CITY COUNCIL

MONDAY, SEPTEMBER 12<sup>TH</sup>, 2022

7:00 - P.M. IN ROBINS CITY HALL

*(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)*

## AGENDA:

1. CALL THE MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF THE AGENDA
5. MAYOR'S REPORT
6. COUNCIL REPORTS
7. ENGINEERS REPORT
8. CITIZEN COMMENTS – Agenda Items (limited to 3 minutes each)
9. CITIZEN COMMENTS – Non-Agenda Items (limited to 3 minutes each)
10. CONSENT AGENDA:
  - a. Minutes of the August 1, 2022 Meeting
  - b. Financial Report
  - c. List of Bills Submitted
  - d. Resolution No. 0922-3, Street Light Installation – Cambridge Heights
  - e. Resolution No. 0922-6, Pay Request No. 6 for Kings Way Water Main Extension
11. NEW BUSINESS
  - a. Public Hearing, FY'23 Budget Amendment
  - b. Resolution No. 0922-2, Approving FY'23 Budget Amendment
  - c. Public Hearing, All-Terrain Vehicles, Snowmobiles and Off-Road Utility Vehicles
  - d. First Reading Ordinance No. 2212 relating to 11C
  - e. Resolution No. 0922-1 approving FY'23 Street Finance Report
  - f. Resolution No. 0922-4, Rose Third Addition to Linn County.
  - g. Resolution No. 0922-7, Salary Adjustment for Police Chief
  - h. Annexation request of Fred and Gloria Baker
  - i. 5-year Fall Loose Leaf Pickup Contract
12. OLD BUSINESS
  - a. Third and Final Reading Ordinance No. 2208, amending Chapter 155, Building Code
  - b. Third and Final Reading Ordinance No. 2209, amending Chapter 154, Mechanical Code
  - c. Third and Final Reading Ordinance No. 2210, Chapter 153, Plumbing Code
  - d. Third and Final Reading Ordinance No. 2211, Chapter 161, Property Maintenance.
  - e. Resolution No. 0922-5, accepting the Kings Way Water Main Loop
13. MOTION TO ADJOURN



## August 2022 Fire Report

<b>Total Calls:</b>	<b>11</b>
Medical Calls:	10
Bomb-like device found at park	1
Hiawatha Mutual Aid:	0
Monroe Mutual Aid:	0

### Training

Fire training: This month 14 members spent over 8 hours unloading all 8000 feet of fire hose that we own and pressure tested it per NFPA 1962. One 100' section of our original large diameter hose failed and we are not going to replace it for now. Many thanks to our membership for this long afternoon/evening to complete this annual requirement.

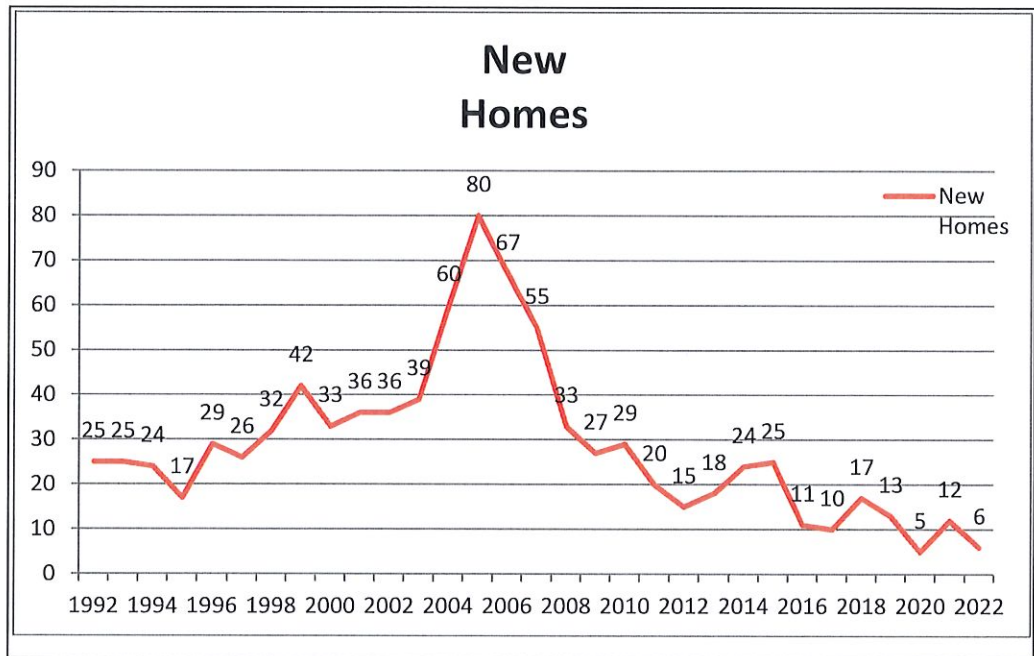
Medical training: This month's medical training was called Vitals Race. The 13 members in attendance split into three teams and each team took vitals from one team member, another team member completed the vitals sheet that we use on all medical calls and the EMTs on the team practiced interviewing the patient and assigning tasks to other team members. Also reviewed the transport refusal form and the criteria to use to determine if a patient is capable of making the choice.

Chief Keith Feldkamp

**Robins**  
**Planning and Zoning Report**  
 August 31, 2022

Permit Number	BeginDate	Comment	PermitType	PartyName	FullAddress		City	State	Zip
					#	Street			
B22-001	01/28/22	New Home Construction	Building	Skogman Homes	3119	Windsor Dr.			
BC22-001	01/14/22	Bldg 700 Construction	Building	FC Land, LLC	3230	N. Ctr Pt Rd #700			
B22-002	03/23/22	New Home Construction	Building	Kimberly Jauga	3078	Windsor Dr.			
B22-003	03/31/22	New Home Construction	Building	Academy Homes	465	Dutch Dr.			
B22-004	05/12/22	New Home Construction	Building	Frey Homes	3069	Saxton In			
BC22-002	05/13/22	Bldg 600 Construction	Building	FC Land	3230	N Ctr Pt Rd 600			

FY2022 Permits Issued	
January	7
February	13
March	25
April	23
May	40
June	43
July	20
August	36
September	
October	
November	
December	
<b>Total</b>	<b>207</b>



## Memorandum

**To:** City of Robins (Mayor and Council)

**Date:** August 31, 2022

**From:** Kelli Scott, P.E.

**CC:**

**RE:** City Engineer's Report

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### CITY PROJECTS

#### Southeast Quadrant Sanitary Trunk Sewer (Camelot Pl)

Rathje has started construction of the sewer.

Neither the City or Snyder have heard back from the CN railroad on improvements within their ROW to further benefit and prolong the life of the City's project.

#### Regional Retention Basin

No update.

#### West Main St Trail and Road Reconstruction

Snyder has evaluated and prepared a sanitary sewer concept and estimate of probable costs for the City to service the properties near the Quass and Main St. intersection.

Preliminary plans development and design continue. Storm sewer, intersection and driveway slope evaluation, and design of the trail and sidewalk crossings are underway.

The traffic study will occur once NCP and TTR have reopened to ensure accurate data is used in our recommendations.

The City Attorney has drafted letters to send to the property owners to open formal communication for the project.

### DEVELOPMENTS

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### **The Village First Addition**

Sanitary sewer still has testing to be completed.

The subgrade is being prepped for paving.

### **Eagle View First Addition**

CR water has not accepted the water main improvements as the hydrants and valve boxes still need adjusted. The off-site sanitary sewer still needs tested.

The Final Plat has been reviewed and sent to Hall & Hall for revisions.

### **Epic Event Center**

No Update.

### **Sandridge First Addition**

No update.

### **Hindu Temple**

No update.

### **Woods Edge**

They have paved most of the roads with minor items to complete. Sanitary sewer videos have yet to be completed for our review.

### **Cambridge Heights 2<sup>nd</sup> Addition**

Paving started 8/31/22 but was put on hold halfway through due to equipment issues.

### **Robins Landing Phase I**

The Developer has requested a grading permit for the site.

Snyder has reviewed the plans, drainage report and traffic impact memo and returned comments to Hall & Hall for incorporation.

A final draft of the DA has been sent to the developer for review and comment. Upon completion, the DA will be brought to City Council for review and approval.

Coordination with CR water is occurring with regards to using 16" PVC vs 16" DIP on the project. 16" DIP would increase the cost of the project \$500,000-\$750,000 (City upgrade costs) and delay the project by a year and a half.

## **MISCELLANEOUS**

### **Tower Terrace Road**

RAISE funding was not awarded to TTR.

### **Indian Creek and Dry Run Creek Sanitary Sewer**

I received an update from Marion 3 weeks ago stating they have everything ready for a letting but have yet to set a date.

An amendment to the 28E with all of the jurisdictions is being prepared, as CR has requested additional flow coming from the north side of Robins that changes all of the allocation percentages downstream.

There has been no change to the estimate of cost, which was previously indicated as \$8,014,266.35 in October 2018. Robins' portion of the estimated cost would be \$1,740,483.

### **Transportation Technical Advisory Committee (TTAC)**

No Update

### **REDI**

No update.

### **Knollwood Basin**

No Update.

Data has been analyzed and a memo prepared. We will deliver the analysis memo to City staff and work with City staff and officials to review the analysis information and determine next steps.

**28-E Agreements**

No Update.

We are waiting on CR to prepare some information for our next meeting. Next meeting is TBD.

**Enzinger Property Subdivision**

No Update.



**ROBINS CITY COUNCIL**  
**MINUTES OF THE AUGUST 1<sup>ST</sup>, 2022 MEETING**

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday, August 1<sup>st</sup>, 2022. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors JD Smith, Roger Overbeck, Dave Franzman, Marilyn Cook and Dick Pilcher present along with Mayor Hinz, Fire Chief Keith Feldkamp, Police Captain Gary Manhart, Attorney Holly Corkery, Engineer Dax Suntken, Planning and Zoning Administrator Dean Helander, Deputy Clerk Lisa Goodin, City Clerk Lori Pickart and one guest. Franzman moved to approve the Agenda, Smith seconded and all voted aye.

**COMMITTEE REPORTS**

- Mayor Hinz noted the Classic Car show held at the South Troy Park this past weekend was a big success with approximately 120-130 cars attending. He also noted there was a nice article in the Sunday Cedar Rapids Gazette relating to the Tower Terrace plans.
- Streets Coordinator JD Smith noted he believes there are a couple of pedestrian crosswalks painted but not marked around town. Kortenkamp noted street markings have been completed and the salt shed base is done. He noted gravel was installed on the shoulders of West Main Street and North Center Point Road and asphalt repairs were completed where needed.
- Parks Coordinator Dave Franzman noted a grant has been submitted for the restroom at the future Robins Landing Park, adding a decision will be completed this month.
- Public Works Coordinator Roger Overbeck reported things have been pretty quiet. Suntken added the SE Quadrant sewer project should be starting in the next week or so.
- Public Safety Coordinator Dick Pilcher commended the streets department on the repairs on the city streets. He also noted House File 2130 pertains to the allowance of all-terrain vehicles on city streets, noting the department has been looking into it.
- Finance Coordinator Marilyn Cook noted a Resolution relating to a budget amendment public hearing follows in the agenda.
- Engineer Dax Suntken had no additions to the Engineers Report and offered assistance with the pedestrian crossings.

Since the first Monday of September is the Labor Day holiday, the Council set September 12<sup>th</sup> as the date for the meeting.

There were no Citizen Comments.

Mayor Hinz noted a request has been received from Robin's resident Mike Dautremont to have a Sunday afternoon big band concert in the South Troy Park. He noted Mike is a part of the Marion Big Band, adding a date has yet to be chosen. The Council agreed this is a great idea.

**CONSENT AGENDA**

Franzman moved to approve the Consent Agenda which included the Minutes of the July 11<sup>th</sup>, 2022 meeting; the Financial Report; and the List of Bills Submitted. Smith seconded the motion and all voted aye.

**OLD BUSINESS**

- a. Ordinance No. 2208. Overbeck moved to approve the Second Reading of Ordinance No. 2208 amending Chapter 155, the Robins Building Code. Kortenkamp noted a revision to pool fencing was made as discussed at the last meeting which requires fences for pools between 24" and 48". Smith seconded the motion and all voted aye.
- b. Ordinance No. 2209. Pilcher moved to approve the Second Reading of Ordinance No. 2209, amending Chapter 154, the Robins Mechanical Code. Kortenkamp advised no changes have been made since the First Reading. Cook seconded the motion and all voted aye.



- c. Ordinance No. 2210. Franzman moved to approve the Second Reading of Ordinance No. 2210, the Robins Plumbing Code, it was noted no changes have been made, Smith seconded and all voted aye.
- d. Ordinance No. 2211. Overbeck moved to approve the Second Reading of Ordinance No. 2211, Chapter 161, Robins Property Maintenance. It was confirmed no changes have been made. Pilcher seconded the motion and all voted aye.

**NEW BUSINESS**

- a. Resolution No. 0822-1. The Council discussed the need for sewer from Robinwood Drive to Quass Road along Main Street. It was noted the time to do the project would be during the West Main Street Reconstruction. They noted the estimated cost of the project is \$407K and would serve approximately 8 homes. It was noted to install the sewer main at a later date would cost more as there will then be driveways and sidewalks to contend with. The Council asked the affected residents be surveyed to see if anyone wants city sewer. Pilcher moved to table any action on this until results from the survey could be reviewed, Cook seconded and all voted aye.
- b. Resolution No. 0822-3. The Council discussed the supplemental agreement for additional services (traffic study) to the West Main Street Reconstruction Project. Suntken noted they want see how traffic flows where changes need to be made, if turn lanes are necessary, etc. He noted they are taking into consideration the current Tower Terrace detour traffic. Pilcher moved to approve Resolution No. 0822-3 approving the agreement in the amount of \$14,000; Franzman seconded and all voted aye.
- c. Resolution No. 0822-2. Smith moved to approve Resolution No. 0822-2, setting a public hearing at 7:00 p.m. on September 12, 2022 to amend the FY'23 Municipal Budget; Overbeck seconded and all voted aye. Cook noted with the engineering being done on the W. Main Street Reconstruction, the costs need to be integrated into this year's budget.

Franzman moved to adjourn at 8:01 p.m., Overbeck seconded and all voted aye.

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Chuck Hinz, Mayor

ATTEST:

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Lori Pickart, City Clerk/Treasurer



<i>ACCOUNT:</i>	<i>BALANCE</i> <i>8/1/22</i>	<i>AUGUST</i> <i>RECEIPTS</i>	<i>AUGUST</i> <i>EXPENSES</i>	<i>BALANCE</i> <i>8/31/22</i>	<i>PROPOSED</i> <i>BILLS</i>	<i>ANTICIPATED</i> <i>BALANCE</i>
GENERAL FUND	\$1,862,231.46	\$8,739.00	\$95,067.08	\$1,775,903.38	\$91,141.95	\$1,684,761.43
ROAD USE	\$839,950.66	\$34,209.08	\$38,695.50	\$835,464.24	\$33,089.84	\$802,374.40
ROBINS BASEBALL	\$13,468.34	\$0.00	\$0.00	\$13,468.34	\$0.00	\$13,468.34
LOCAL OPTION TAX	\$1,746,411.95	\$0.00	\$21,287.44	\$1,725,124.51	\$0.00	\$1,725,124.51
TIF	\$63,381.50	\$0.00	\$0.00	\$63,381.50	\$0.00	\$63,381.50
DEBT SERVICE	\$18,141.77	\$0.00	\$0.00	\$18,141.77	\$0.00	\$18,141.77
CAPITAL PROJECTS	\$2,622,623.63	\$0.00	\$0.00	\$2,622,623.63	\$8,277.25	\$2,614,346.38
WATER UTILITY	\$206,062.71	\$0.00	\$1,309.81	\$204,752.90	\$1,059.52	\$203,693.38
SEWER UTILITY	\$604,133.30	\$3,090.14	\$21,531.34	\$585,692.10	\$22,892.30	\$562,799.80
<b>TOTALS</b>	<b>\$7,976,405.32</b>	<b>\$46,038.22</b>	<b>\$177,891.17</b>	<b>\$7,844,552.37</b>	<b>\$156,460.86</b>	<b>\$7,688,091.51</b>

<i>August Receipts</i>	
Police Fines	\$128.00
Vehicle Inspections	\$1,080.00
American Relief Plan	\$0.00
Park Rental	\$1,000.00
Golf Cart License	\$0.00
Ball Diamond Usage	\$150.00
City Hall Rental	\$450.00
Building Permits	\$5,846.00
Coseco Permits	\$0.00
Engineering Services Fee	\$0.00
Platting Fees	\$0.00
Misc. Receipts	\$85.00
Property Taxes	\$0.00
Alcohol Permits	\$0.00
Road Use Receipts	\$34,209.08
Local Option Tax Receipts	\$0.00
TIF Receipts	\$0.00
Debt Service Receipts	\$0.00
Bond Proceeds	\$0.00
Capital Projects Reimbursements	\$0.00
Cedar Rapids Water Reimbursement	\$0.00
Water Main Fees	\$0.00
Water Connection Fee	\$0.00
Sewer User Fees	\$3,090.14
System Development Fees	\$0.00
<b>Total Receipts</b>	<b>\$46,038.22</b>

*Cash and Investment Account Balance as of 8/31/22*

	<u>Checking</u>	<u>Savings</u>	<u>CD's</u>	<u>Totals</u>
General Fund	\$7,685.41	\$1,768,217.97		\$1,775,903.38
Road Use	\$34,932.29	\$800,531.95		\$835,464.24
Robins Baseball Inst.	\$212.67	\$13,255.67		\$13,468.34
Local Option Tax	\$45,590.81	\$1,679,533.70		\$1,725,124.51
TIF	\$94.19	\$63,287.31		\$63,381.50
Debt Service	\$391.40	\$17,750.37		\$18,141.77
Capital Projects	\$287.83	\$2,622,335.80		\$2,622,623.63
Water Utility	\$740.30	\$204,012.60		\$204,752.90
Sewer Utility	\$3,188.63	\$582,503.47		\$585,692.10
<b>Totals</b>	<b>\$93,123.53</b>	<b>\$7,751,428.84</b>	<b>\$0.00</b>	<b>\$7,844,552.37</b>







9/6/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
<b>1. PUBLIC SAFETY</b>															
<b>Police Department</b>															
Salaries	11,164	9,675	9,515										30,354	145,000	114,646
FICA, City Share	841	726	714										2,281	11,093	8,812
IPERS, City Share	835	628	696										2,159	13,500	11,341
Health Insurance	1,512	1,641	1,641										4,794	25,000	20,206
Training/Travel	0	70	0										70	5,000	4,930
Building Maintenance	252	149	74										475	5,000	4,525
Gas & Oil	945	810	549										2,304	6,000	3,696
Vehicle Repair	42	38	59										139	5,000	4,861
Utilities	406	452	445										1,303	6,000	4,697
Communications	148	128	158										434	2,000	1,566
Municipal Insurance	0	0	2,447										2,447	15,000	12,553
State/County Charges	0	0	0										0	2,500	2,500
Dispatch Fees	0	0	0										0	5,100	5,100
Computer/Software	675	355	1,276										2,306	7,500	5,194
Misc. Supplies	1,697	320	2,702										4,719	12,000	7,281
Guns/Holsters/Lights	0	0	748										748	4,200	3,452
Reserve Program Costs	0	0	0										0	3,000	3,000
New Car	0	0	0										0	52,000	52,000
<b>Police Total</b>	<b>18,517</b>	<b>14,992</b>	<b>21,024</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,533</b>	<b>324,893</b>	<b>270,360</b>
<b>Fire Department</b>															
Salaries & Stipends	13,290	1,194	1,373										15,857	70,000	54,143
FICA	1,014	89	103										1,206	5,355	4,149
IPERS	221	111	128										460	2,000	1,540
Health Insurance	347	235	235										817	3,600	2,783
Dues/Memberships	0	0	0										0	600	600
Fire Training	0	0	0										0	2,900	2,900
Medical Training	0	0	50										50	4,400	4,350
Station Maintenance	957	149	8,030										9,136	11,541	2,405
Gas & Oil	74	273	93										440	1,800	1,360
Truck Repair	207	225	87										519	9,100	8,581
Utilities	406	453	445										1,304	6,000	4,696
Communications	49	64	79										192	850	658
Municipal Insurance	0	65	2,447										2,512	20,000	17,488
Immunizations	177	0	0										177	3,000	2,823
Medical Supplies	0	130	0										130	2,000	1,870
Major Equipment	344	0	0										344	500	156
Attire	0	0	0										0	6,000	6,000
<b>Fire Total</b>	<b>17,086</b>	<b>2,988</b>	<b>13,070</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,144</b>	<b>149,646</b>	<b>116,502</b>
<b>Animal Control</b>	<b>205</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>205</b>	<b>2,500</b>	<b>2,295</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>35,808</b>	<b>17,980</b>	<b>34,094</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>87,882</b>	<b>477,039</b>	<b>389,157</b>
<b>2. PUBLIC WORKS</b>															
Drainage Salaries	1,419	1,144	1,403										3,966	16,000	12,034
FICA-City Share	108	86	106										300	1,224	924
IPERS-City Share	134	107	132										373	1,510	1,137
Health Insurance	92	118	117										327	1,400	1,073
Mowing Costs	11	36	60										107	3,600	3,493

9/6/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Bridge/Drainage	1,250	1,841	107										3,198	60,000	56,802
Tree Maintenance	0	0	0										0	2,500	2,500
NPDES Requirements	0	0	0										0	2,500	2,500
SE Trunk Sewer (Amer)	0	6,711	3,932										10,643	528,862	518,219
W. Main St. Trail	0	0	0										0		0
<b>Streets Total</b>	<b>3,014</b>	<b>10,043</b>	<b>5,857</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,914</b>	<b>617,596</b>	<b>598,682</b>
Street Lighting	2,485	2,476	2,694										7,655	35,000	27,345
Traffic Signs	66	0	343										409	13,000	12,591
Solid Waste	0	62	0										62	27,000	26,938
<b>TOTAL PUBLIC WORKS</b>	<b>5,565</b>	<b>12,581</b>	<b>8,894</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,040</b>	<b>692,596</b>	<b>665,556</b>
<b>4. CULTURE &amp; RECREATION</b>															
<b>Library Service</b>	<b>0</b>	<b>0</b>	<b>26,634</b>										<b>26,634</b>	<b>120,000</b>	<b>93,366</b>
<b>Parks Department</b>															
Salaries	3,267	2,522	3,449										9,238	32,000	22,762
FICA	249	192	263										704	2,448	1,744
IPERS	308	237	325										870	3,021	2,151
Health Insurance	92	118	118										328	1,500	1,172
Maintenance	274	1,346	14										1,634	30,000	28,366
Park Camera System	0	0	0										0	3,000	3,000
Utilities	307	694	477										1,478	4,500	3,022
Multi-Gen/Pickleball	0	0	0										0	50,000	50,000
<b>Total</b>	<b>4,497</b>	<b>5,109</b>	<b>4,646</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,252</b>	<b>126,469</b>	<b>112,217</b>
Gemetary	0	0	0										0	2,500	2,500
Special Events	0	0	0										0	1,700	1,700
City Entrance Signs	0	0	47										47	500	453
<b>TOTAL CULTURE &amp; REC.</b>	<b>4,497</b>	<b>5,109</b>	<b>4,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,299</b>	<b>131,169</b>	<b>116,870</b>
<b>5. COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>															
<b>P&amp;Z/Inspectors/Building</b>															
Salaries	5,621	5,750	5,651										17,022	71,000	53,978
Meeting Fees	862	0	0										862	2,000	1,138
FICA	423	433	425										1,281	5,432	4,151
IPERS	531	543	533										1,607	6,702	5,095
Health Insurance	767	830	830										2,427	15,000	12,573
Mileage/Stipends	0	0	0										0	400	400
Communications	49	49	50										148	500	352
Training	0	0	0										0	5,000	5,000
Misc. Supplies	0	583	249										832	2,500	1,668
Vehicle	0	62	96										158	2,000	1,842
<b>TOTAL COMM. &amp; ECON. I</b>	<b>8,253</b>	<b>8,250</b>	<b>7,834</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,337</b>	<b>110,534</b>	<b>86,197</b>
<b>6. GENERAL GOVERNMENT</b>															
<b>Mayor/Council</b>															
Salaries	1,900	400	400										2,700	19,800	17,100
FICA	127	31	31										189	1,515	1,326
IPERS	28	0	0										28	500	472
Gas Stipends	307	0	0										307	2,000	1,693
<b>Total Mayor/Council</b>	<b>2,362</b>	<b>431</b>	<b>431</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,224</b>	<b>23,815</b>	<b>20,591</b>
<b>Policy &amp; Admin.</b>															
Salaries	6,667	6,798	6,798										20,263	86,000	65,737
FICA	495	504	504										1,503	6,579	5,076

9/6/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
IPERS	629	642	642										1,913	8,118	6,205
Health Insurance	1,771	1,922	1,922										5,615	31,500	25,885
Dues/Memberships	2,080	0	0										2,080	4,000	1,920
Training/Travel	0	0	0										0	1,000	1,000
Strategic Planning	0	0	0										0	20,000	20,000
Clock Tower Maintenan	0	0	0										0	1,500	1,500
Communications	99	129	158										386	2,700	2,314
Publications	129	435	331										895	3,000	2,105
R/L Engineering	0	3,973	3,314										7,287	10,000	2,713
Engineering	0	28,709	11,241										39,950	30,000	-9,950
Municipal Insurance	0	0	2,447										2,447	40,000	37,553
Legal	1,480	2,523	1,719										5,722	50,000	44,278
Data Processing	280	400	1,089										1,769	12,000	10,231
Corridor MPO	0	0	0										0	4,000	4,000
Office Supplies	4	426	231										661	7,000	6,339
Misc. Supplies	1,337	0	362										1,699	3,000	1,301
Postage	0	205	0										205	800	595
Office Contingencies	3,225	3,225	0										6,450	8,000	1,550
Digitalize Files	0	0	0										0	3,000	3,000
<b>Total Policy &amp; Admin</b>	<b>18,196</b>	<b>49,891</b>	<b>30,758</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>98,845</b>	<b>332,197</b>	<b>233,352</b>
<b>City Hall/Buildings</b>															
Salary - Cleaning	1,587	222	173										1,982	4,500	2,518
FICA	121	17	13										151	344	193
IPERS	150	21	16										187	425	238
Maintenance	528	224	62										814	10,000	9,186
Utilities	251	341	306										898	4,500	3,602
Church Planning/Desig	0	0	0										0	80,000	80,000
<b>City Hall Total</b>	<b>2,637</b>	<b>825</b>	<b>570</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,032</b>	<b>99,769</b>	<b>95,737</b>
<b>TOTAL GENERAL GOVER</b>	<b>23,195</b>	<b>51,147</b>	<b>31,759</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>106,101</b>	<b>455,781</b>	<b>349,680</b>
<b>TOTAL GENERAL FUND</b>	<b>77,318</b>	<b>95,067</b>	<b>87,274</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>259,659</b>	<b>1,867,119</b>	<b>1,607,460</b>
<b>Road Use</b>															
Salaries	7,268	7,813	7,918										22,999	85,000	62,001
FICA, City Share	548	589	597										1,734	6,503	4,769
IPERS, City Share	684	734	744										2,162	8,024	5,862
Health Insurance	894	1,065	1,065										3,024	17,000	13,976
Building Repair/Maint	656	36	76										768	33,000	32,232
Gas/Oil/Maintenance	606	609	1,781										2,996	7,000	4,004
Equipment Repairs	198	205	432										835	20,000	19,165
Utilities	173	235	202										610	3,200	2,590
Communications	197	262	278										737	2,500	1,763
Insurance	0	0	2,447										2,447	30,000	27,553
Legal/Engineering	0	1,119	261										1,380	5,000	3,620
Street Maint/Construct	0	16,784	17,157										33,941	200,000	166,059
Traffic Signs	0	0	0										0	3,000	3,000
Parts & Repair	880	2,849	1,115										4,844	12,000	7,156
Major Equipment	0	0	0										0	1,000	1,000
Rock/Sand/Material	123	0	2,188										2,311	31,000	28,689
Contracted Services	0	0	0										0	5,000	5,000
Capital Imp/Truck Res	0	0	0										0	157,082	157,082



	9/6/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Snow truck #2 Reserve	0	0	0	0										0	94,259	94,259
03 Utility Truck Reserve	0	0	0	0										0	75,000	75,000
Large Eq. Reserve	0	0	0	0										0	40,501	40,501
Replace Bobcat	0	0	0	0										0	7,100	7,100
Salt Shed Addition	0	6,035	0	0										6,035	150,000	143,965
NEPA Engineering	0	0	0	0										0	25,000	25,000
18 Utility Truck Reser.	0	0	0	0										0	18,750	18,750
<b>STREETS TOTAL</b>	<b>12,227</b>	<b>38,335</b>	<b>36,261</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>86,823</b>	<b>1,036,919</b>	<b>950,096</b>
Snow Removal Wages	258	263	263											784	15,000	14,216
FICA-Snow	19	20	20											59	1,148	1,089
IPERS, City Share	24	24	24											72	1,416	1,344
Health Insurance	43	55	55											153	1,100	947
<b>Snow Removal Total</b>	<b>344</b>	<b>362</b>	<b>362</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,068</b>	<b>18,664</b>	<b>17,596</b>
<b>ROAD USE TOTAL</b>	<b>12,571</b>	<b>38,697</b>	<b>36,623</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>87,891</b>	<b>1,055,583</b>	<b>967,692</b>
<b>RBI Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	
<b>LOCAL OPTION TAX</b>																
SE Trunk Sewer Overage																
W. Main St. Trail	68,759	21,288	3,618											93,665	0	-93,665
Robins Park Land		0												0	400,000	400,000
	<b>68,759</b>	<b>21,288</b>	<b>3,618</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>93,665</b>	<b>572,000</b>	<b>478,335</b>
<b>7. DEBT SERVICE</b>																
2016 Bond																
Principal				0										0	300,000	300,000
Interest														0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>300,000</b>
2020 Bond																
Principle														0	790,000	790,000
Interest														0	35,148	35,148
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>825,148</b>	<b>825,148</b>
Rebate - Meine																0
Bonding Fees	250	0												250	1,200	950
<b>TOTAL DEBT SERVICE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>1,126,348</b>	<b>1,126,098</b>
<b>8. CAPITAL PROJECTS</b>																
CHR w/Linn County			728											728	325,000	324,272
Tower Terrace Inter.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200,000	200,000
Indian Creek Sewer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,750,000	1,750,000
<b>Total Capital Projects</b>	<b>0</b>	<b>0</b>	<b>728</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>728</b>	<b>2,275,000</b>	<b>2,274,272</b>
<b>9. BUSINESS TYPE</b>																
<b>Water Utility</b>																
Pump Station Electricit	882	812	778											2,472	13,000	10,528
Misc. Items	0	498	282											780	15,000	14,220
Burd Water Main Upgr.	0	0												0	86,000	86,000
Booster Stn. Reserves	0	0												0	20,000	20,000
<b>TOTAL WATER UTILI</b>	<b>882</b>	<b>1,310</b>	<b>1,060</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,252</b>	<b>134,000</b>	<b>130,748</b>
<b>Sewer Utility</b>																
Salaries	4,147	3,650	4,619											12,416	46,000	33,584
FICA City Share	314	276	350											940	3,519	2,579
IPERS, City Share	391	345	436											1,172	4,342	3,170
Health Insurance	383	415	415											1,213	7,000	5,787

9/6/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Equipment Repair	1,692	480	698										2,870	21,000	18,130
Utilities	1,021	652	583										2,256	6,000	3,744
Infiltration	0	0	0										0	50,000	50,000
Insurance	6,829	0	2,447										9,276	25,000	15,724
Legal/Engineering	0	261	0										261	10,000	9,739
Sales Tax	0	0	0										0	1,000	1,000
Village Upsizing	0	0	0										0	41,500	41,500
Administration	270	51	92										413	4,500	4,087
CR Hookup	15,240	15,394	15,394										46,028	184,728	138,700
Chemicals	0	0	0										0	500	500
Equipment	519	0	0										519	16,000	15,481
Office Supplies	0	0	0										0	3,000	3,000
Postage	320	8	0										328	2,500	2,172
Generators	0	0	0										0	36,932	36,932
<b>Total Sewer Utility</b>	<b>31,126</b>	<b>21,532</b>	<b>25,034</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>77,692</b>	<b>463,521</b>	<b>385,829</b>
<b>TOTAL OF ALL EXPENSE</b>	<b>190,656</b>	<b>177,894</b>	<b>180,971</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>549,771</b>	<b>7,623,571</b>	<b>7,063,800</b>
<b>REVENUES</b>															
<b>General Fund</b>															
<b>Police</b>															
Fines	5	128											133	1,000	867
Vehicle Salvage	680	1,080											1,760	6,000	4,240
American Relief Fund	0	0											0	0	0
FEMA Refunds	0	0											0	750,000	750,000
Park Rental	550	1,000											1,550	3,500	1,950
Ball Diamond Usage	0	150											150	2,000	1,850
Park Donation	0	0											0	0	0
Golf Carts	0	0											0	60	60
City Hall Rent	0	450											450	4,000	3,550
Building Permits	275	5,846											6,121	50,000	43,879
Coseco Permits	150	0											150	1,000	850
Engineering Recovery	6,500	0											6,500	25,000	18,500
Platting Fees	0	0											0	2,500	2,500
Interest (001-620-430)	1,157	0											1,157	10,000	8,843

9/6/22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	Total	Budget	Balance
Misc. Receipts	5	85											90	10,000	9,910
Beer/Liquor/Cig Perm.	0	0											0	750	750
RBI Receipts	0	0											0	0	0
Property Taxes	2,675	0											2,675	1,359,224	1,356,549
<b>GENERAL TOTAL</b>	<b>11,997</b>	<b>8,739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,736</b>	<b>2,225,034</b>	<b>2,204,298</b>
<b>ROAD USE</b>															
Receipts	35,480	34,209												454,155	454,155
<b>ROAD USE TOTAL</b>	<b>35,480</b>	<b>34,209</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>454,155</b>	<b>454,155</b>
<b>RBI RECEIPTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LOCAL OPTION SALES TAX</b>															
Receipts	0	0											0	480,000	480,000
Interest (121-950-430)	691	0											691	7,500	6,809
<b>LOCAL OPTION TAX T</b>	<b>691</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>691</b>	<b>487,500</b>	<b>486,809</b>
<b>TIF</b>															
TIF Receipts	1,016	0											1,016	874,096	873,080
<b>TIF TOTAL</b>	<b>1,016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,016</b>	<b>874,096</b>	<b>873,080</b>
<b>DEBT SERVICE</b>															
Debt Service Receipts	485	0											485	278,935	278,450
<b>TOTAL DEBT SERVICE</b>	<b>485</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>485</b>	<b>278,935</b>	<b>278,450</b>
<b>CAPITAL PROJECTS</b>															
Interest (301-799-4300)	368	0												12,000	12,000
<b>TOTAL CAPITAL PROJEC</b>	<b>368</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,000</b>	<b>12,000</b>
<b>WATER UTILITY</b>															
Interest (600-810-4300)	85	0											85	1,500	1,415
Main Charge	0	0											0	7,500	7,500
CR Refund	0	0											0	12,000	12,000
Pipe Charge	0	0											0	1,500	1,500
<b>WATER UTILITY TOTAL</b>	<b>85</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85</b>	<b>22,500</b>	<b>22,415</b>
<b>SEWER UTILITY</b>															
Interest (610-815-4300)	388	0											388	3,000	2,612
Sewer Fees	34,668	2,892											37,560	450,000	412,440
Late Fees	267	118											385	0	-385
Connection Fee	0	0											0	9,100	9,100
Sales Tax	43	80											123	0	-123
System Development F	0	0											0	0	0
<b>SEWER UTILITY TOTAL</b>	<b>35,366</b>	<b>3,090</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,456</b>	<b>462,100</b>	<b>423,644</b>
<b>TOTAL RECEIPTS</b>	<b>85,488</b>	<b>46,038</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,469</b>	<b>4,816,320</b>	<b>4,754,851</b>

RESOLUTION NO. 0922-3

STREET LIGHT INSTALLATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that Linn County REC is hereby authorized and directed to install the following street lights at the location described in Exhibit A herein according to the terms and conditions of the existing Street Light Agreement with said Linn County REC.

Two (2) LED street light luminaries in Cambridge Heights Second Addition to Robins. The developer of Cambridge Heights Second Addition has paid for the two (2) decorative streetlight poles.

PASSED AND APPROVED this 12<sup>th</sup> day of September, 2022.

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Chuck Hinz, Mayor

ATTEST:

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Lori Pickart, City Clerk/Treasurer



RESOLUTION NO. 0922-6

RESOLUTION APPROVING PAY REQUEST #6 TO  
BOOMERANG CORP. FOR THE  
KINGSWAY WATER MAIN LOOP

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
ROBINS, IOWA that Pay Request No. 6 to Boomerang Corp. in the amount of  
\$5,323.41 for work done on the Kingsway Water Main Loop is hereby approved.

BE IT FINALLY RESOLVED that the City Clerk is directed to provide  
payment for Pay Request No. 6.

PASSED AND APPROVED, this 12<sup>th</sup> day of September 2022.

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Chuck Hinz, Mayor

ATTEST:

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Lori Pickart, City Clerk/Treasurer



September 2, 2022

City of Robins  
265 S 2<sup>nd</sup> St  
Robins, IA 52328

RE: KINGS WAY WATER LOOP –  
PAY REQUEST #6 AND PROJECT ACCEPTANCE

Dear Mayor and City Council,

Boomerang Corporation has completed all work on the Kings Way Water Loop project including punch list and change order items. We have conducted a final field review of all work on the project and find it to be acceptable and in general conformance with the contract documents. Final seeding has been reviewed and is complete.

Enclosed for your review and approval is Pay Request #6 to release the retainage for work on the Kings Way Water Loop project.

We recommend acceptance of the project and approval of Pay Request No. 6 in the amount of \$5,323.41. The payment amount is for the retainage that has been withheld on the project and should be released if there are no claims on file 30 days following acceptance of the project.

Feel free to contact me to discuss further if needed. Thank you.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink that reads 'Dax Suntken'.

Dax Suntken, PE  
Project Engineer

Cc: Kendra Toyne – Boomerang Corporation.  
Attached: Pay Request #6

APPLICATION FOR PARTIAL PAYMENT NO. 6

PROJECT: Kings Way Water Loop Project

S&A PROJECT NO.: 120.0374.08

OWNER: City of Robins
CONTRACTOR: Boomerang Corporation
ADDRESS: 13225 Circle Dr Suite A
Anamosa, IA 52205
DATE: 8/31/2022

PAYMENT PERIOD: 11/18/2021 to 8/25/2022

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 567,520.75
Net Change by Change Order: \$ (44,279.50)
Contract Amount to Date: \$ 523,241.25

CONTRACT PERIOD: TOTAL WORKING DAYS
Original Contract Date: November 27, 2020

2. WORK SUMMARY:

Total Work Performed to Date: \$ 523,241.25
Retainage: 0% -
Actual Liquidated Damages (LD's): \$13,157.18
Total Earned Less Retainage & LD's: \$ 510,084.07
Less Previous Applications for Payment: \$ 504,851.66
AMOUNT DUE THIS APPLICATION: \$ 5,232.41

Added by Change Order: February 9, 2021
Contract Time to Date: February 26, 2021
Time Used to Date: February 26, 2021
Contract Time Remaining: -17

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Boomerang Corporation
CONTRACTOR
By [Signature] DATE: 9/1/2022

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER
By [Signature] DATE: 9/1/22

5. OWNER'S APPROVAL

City of Robins
OWNER
By \_\_\_\_\_ DATE: \_\_\_\_\_



6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	TOPSOIL, ON-SITE	1,205	CY	\$ 5.00	\$ 6,025.00	1,205		\$ 6,025.00
2.	SUBBASE, MODIFIED, 6"	49	SY	13.00	637.00	0		\$ -
3.	REMOVAL OF KNOWN PIPE CULVERT, CMP, 18"	26	LF	10.00	260.00	26		\$ 260.00
4.	REMOVAL OF KNOWN PIPE CULVERT, RCP, 48"	8	LF	40.00	320.00	0		\$ -
5.	REMOVAL OF KNOWN PIPE AND CONDUIT, DIP, 6"	46	LF	10.00	460.00	46		\$ 460.00
6.	ROCK EXCAVATION	81	CY	110.00	8,910.00	0		\$ -
7.	TRENCH FOUNDATION	403	TON	15.00	6,045.00	0		\$ -
8.	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	483	CY	15.00	7,245.00	0		\$ -
9.	TRENCH COMPACTION TESTING	1	LS	3,000.00	3,000.00	0		\$ -
10.	REMOVAL OF STORM SEWER, HDPE, 6"	22	LF	10.00	220.00	22		\$ 220.00
11.	PIPE CULVERT, TRENCHED, CMP, 18"	31	LF	40.00	1,240.00	30		\$ 1,200.00
12.	PIPE CULVERT, TRENCHED, RCP, 48"	8	LF	175.00	1,400.00	0		\$ -
13.	PIPE APRON, CMP, 18"	2	EA	350.00	700.00	2		\$ 700.00
14.	SUBDRAIN, HDPE, 6"	22	LF	20.00	440.00	57		\$ 1,140.00
15.	WATER MAIN, TRENCHED, DIP CLASS 52, 12"	4,586	LF	65.00	298,090.00	4,586		\$ 298,090.00
16.	WATER MAIN, TRENCHED, DIP CLASS 55, 12"	60	LF	150.00	7,500.00	50		\$ 7,500.00
17.	WATER MAIN, TRENCHLESS, DIP CLASS 52, 12"	240	LF	110.00	26,400.00	240		\$ 26,400.00
18.	WATER MAIN, TRENCHLESS, DIP CLASS 55, 12"	110	LF	140.00	15,400.00	110		\$ 15,400.00
19.	WATER SERVICE PIPE, COPPER, 1"	15	LF	10.00	150.00	15		\$ 150.00
20.	WATER SERVICE CORPORATION, COPPER, 1"	1	EA	1,000.00	1,000.00	1		\$ 1,000.00
21.	WATER SERVICE CURB STOP AND BOX, COPPER, 1"	1	EA	500.00	500.00	1		\$ 500.00
22.	VALVE, GATE VALVE, 12"	8	EA	2,200.00	17,600.00	9		\$ 19,800.00
23.	FIRE HYDRANT ASSEMBLY	5	EA	4,300.00	21,500.00	5		\$ 21,500.00
24.	FLUSHING DEVICES (AIR RELEASES AND BLOWOFFS)	3	EA	2,500.00	7,500.00	3		\$ 7,500.00
25.	PRESSURE REDUCING VALVE VAULT RECONFIGURATION	1	LS	55,000.00	55,000.00	1		\$ 55,000.00
26.	DISINFECTION AND HYDROSTATIC TESTING	1	LS	3,000.00	3,000.00	1		\$ 3,000.00
27.	REMOVE MANHOLE	1	EA	500.00	500.00	1		\$ 500.00
28.	PAVEMENT, HMA	21	TON	200.00	4,240.00	0		\$ -
29.	REMOVAL OF SIDEWALK	26	SY	16.00	416.00	26		\$ 416.00
30.	DRIVEWAY, GRANULAR	16	TON	36.00	576.00	16		\$ 576.00
31.	PAVEMENT REMOVAL	43	SY	18.00	774.00	0		\$ -
32.	TEMPORARY TRAFFIC CONTROL	1	LS	1,000.00	1,000.00	1		\$ 1,000.00
33.	FLAGGERS	25	EA	400.00	10,000.00	0		\$ -
34.	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 4)	2.41	AC	1,000.00	2,410.00	0		\$ -
35.	SWPPP MANAGEMENT	1	LS	500.00	500.00	1		\$ 500.00
36.	FILTER SOCK, 12"	3,305	LF	2.00	6,610.00	785		\$ 1,570.00
37.	FILTER SOCK, REMOVAL	3,305	LF	0.25	826.25	785		\$ 198.25
38.	TEMPORARY RECP, TYPE 2 C	4,019	SY	1.00	4,019.00	1,565		\$ 1,565.00
39.	SILT FENCE OR SILT FENCE DITCH CHECK	305	LF	2.50	762.50	0		\$ -
40.	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	305	LF	0.50	152.50	0		\$ -
41.	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	305	LF	0.50	152.50	0		\$ -
42.	STABILIZED CONSTRUCTION ENTRANCE	37	TON	30.00	1,110.00	37		\$ 1,110.00
43.	REMOVAL OF FENCE	106	LF	5.00	530.00	106		\$ 530.00
44.	MOBILIZATION	1	LS	42,000.00	42,000.00	1		\$ 42,000.00
45.	CONCRETE WASHOUT	1	LS	400.00	400.00	0		\$ -
TOTAL ORIGINAL CONTRACT =					\$ 567,520.75	\$ 515,808.25		

CHANGE ORDER SUMMARY:										
COR-1	Deferred Contract Award					-			1	
COR-2	Pavement Shoring	1	LS	5,651.00	\$	5,651.00		1	2	\$ 5,651.00
COR-3	Weather Delay (Snow)				\$	-			3	
COR-4	Weather Delay (Temp.)				\$	-			4	
COR-5	Seeding								5	
34.	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 4	-2.41	AC	1,000.00	\$	(2,410.00)				
34.	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 4	0.97	AC	4,950.00	\$	4,801.50		0.31	5	\$ 1,534.50
46.	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1	0.05	AC	4,950.00	\$	247.50		0.05	5	\$ 247.50
COR-6	Estimated Quantity Reconciliation	1	LS	(52,569.50)	\$	(52,569.50)				
					TOTAL CHANGE ORDERS = \$ (44,279.50)				\$ 7,433.00	
					TOTAL CONTRACT					
					& CHANGE ORDERS \$523,241.25				\$ 523,241.25	

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

City of ROBINS  
Fiscal Year July 1, 2022 - June 30, 2023

The City of ROBINS will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

**Meeting Date/Time:** 9/12/2022 07:00 PM

**Contact:** Lori Pickart

**Phone:** (319) 393-0588

**Meeting Location:** Robins City Hall, 265 S. Second Street, Robins, IA 52328

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	1,620,391	0	1,620,391
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	1,620,391	0	1,620,391
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	874,096	0	874,096
Other City Taxes	6	488,939	0	488,939
Licenses & Permits	7	51,810	0	51,810
Use of Money & Property	8	34,000	0	34,000
Intergovernmental	9	1,204,155	0	1,204,155
Charges for Service	10	524,100	0	524,100
Special Assessments	11	0	0	0
Miscellaneous	12	10,000	0	10,000
Other Financing Sources	13	0	0	0
Transfers In	14	875,096	0	875,096
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>5,682,587</b>	<b>0</b>	<b>5,682,587</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	477,038	18,000	495,038
Public Works	17	2,029,150	300,000	2,329,150
Health and Social Services	18	0	0	0
Culture and Recreation	19	261,169	0	261,169
Community and Economic Development	20	110,534	0	110,534
General Government	21	455,783	10,000	465,783
Debt Service	22	1,153,031	0	1,153,031
Capital Projects	23	2,075,000	0	2,075,000
Total Government Activities Expenditures	24	6,561,705	328,000	6,889,705
Business Type/Enterprise	25	1,067,651	0	1,067,651
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>7,629,356</b>	<b>328,000</b>	<b>7,957,356</b>
Transfers Out	27	875,096	0	875,096
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>8,504,452</b>	<b>328,000</b>	<b>8,832,452</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-2,821,865</b>	<b>-328,000</b>	<b>-3,149,865</b>
Beginning Fund Balance July 1, 2022	30	7,176,404	884,205	8,060,609
<b>Ending Fund Balance June 30, 2023</b>	<b>31</b>	<b>4,354,539</b>	<b>556,205</b>	<b>4,910,744</b>

**Explanation of Changes:** Expenditures: Add design costs associated with the West Main Street Reconstruction and Trail; add costs relating to signs and safety. Adjust beginning balances to actual.

**RESOLUTION NO. 0922-2**  
**CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION**

**WHEREAS**, the City Council of Robins, Iowa in Linn County held a Public Hearing on September 12<sup>th</sup>, 2022 in the Robins City Hall at 7:00 p.m., and

**WHEREAS**, notice of Public Hearing was published in the Cedar Rapids Gazette on August 23<sup>rd</sup>, 2022, and

**WHEREAS**, the Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment to the budget and modifications proposed at the hearing.

**BE IT RESOLVED BY THE CITY COUNCIL of the City of Robins, Iowa**, the proposed budget amendment which is attached to this resolution is hereby approved by the City Council of the City of Robins, Iowa.

**PASSED AND APPROVED** this 12<sup>th</sup> day of September, 2022.

ATTEST:

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Chuck Hinz, Mayor

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Lori Pickart, City Clerk/Treasurer

## ORDINANCE NO. 2212

### ORDINANCE AMENDING CHAPTER 75 OF THE CODE OF ORDINANCES RELATED TO UTILITY TERRAIN VEHICLES (UTVS)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA:

Section 1. Chapter 75 of the Code of Ordinances is amended by deleting the same and inserting in lieu thereof the following:

### CHAPTER 75

### ALL-TERRAIN VEHICLES, SNOWMOBILES AND OFF-ROAD UTILITY VEHICLES

75.01	Purpose	75.06	Negligence
75.02	Definitions	75.07	Accident Reports
75.03	General Regulations	75.08	Exemptions
75.04	Places of Operation	75.09	Scheduled Offenses and Fines
75.05	Requirements for UTVs		

**75.01 PURPOSE.** The purpose of this chapter is to regulate the operation of all-terrain vehicles, snowmobiles, and off-road utility vehicles within the city.

**75.02 DEFINITIONS.** For use in this chapter the following terms are defined:

1. "All-terrain vehicle" or "ATV" means a motorized flotation-tire vehicle with not less than three (3) low pressure tires, but not more than six (6) low pressure tires, that is limited in engine displacement to less than one thousand (1000) cubic centimeters and in total dry weight to less than one thousand (1000) pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control. Two-wheeled, off-road motorcycles as defined in Section 321I.1 of the Code of Iowa shall also be considered an all-terrain vehicle.

(Code of Iowa, Sec. 321I.1[1])

2. "Snowmobile" means a motorized vehicle weighing less than one thousand (1000) pounds which uses sled-type runners or skis, endless belt-type tread, or any combination of runners, skis or tread, and is designed for travel on snow or ice.

(Code of Iowa, Sect. 321G.1[18])

3. "Off-road utility vehicle" or "UTV" means a vehicle with not less than four and not more than eight non-highway tires or rubberized tracks that has a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering while or control levers for control.

"Off-road utility vehicle" include the following vehicles:

- a. Type 1 is defined as an off-road utility vehicle with a total dry weight of one thousand two hundred pounds (1200) or less with a width of 50 inches or less.
- b. Type 2 is defined as an off-road utility vehicle, other than a Type 1 off-road utility vehicle, with a total dry weight of two thousand (2,000) pounds or less and width of 65 inches or less.
- c. Type 3 is defined as an off-road utility vehicle with a total dry weight of more than two thousand (2000) pounds or a width of more than 65 inches, or both.  
(Code of Iowa, Sec. 321I.1[17])

**75.03 GENERAL REGULATIONS.** No person shall operate an ATV, snowmobile, or UTV within the City in violation of the provisions of Chapter 321G of the Code of Iowa or rules established by the Natural Resource Commission of the Department of Natural Resources governing their registration, numbering, equipment, and manner of operation.

**75.04 PLACES OF OPERATION.** The operators of ATVs and snowmobiles shall comply with the following restrictions as to where ATVs and snowmobiles may be operated within the City:

- 1. Streets. ATVs, snowmobiles, and UTVs shall be operated only upon streets which have not been plowed during the snow season and on such other streets as may be designated by resolution of the Council.

Code of Iowa, Sec. 321G.9[4a]

- 2. Properly equipped UTVs may be operated upon any city roadway with a speed limit of 35 miles per hour or less. Roadways are defined as the portion of a highway improved, designed, or ordinarily used for vehicular traffic. UTVs shall *ONLY* be driven on State two (2) lane highways over the most direct and accessible route to and from an all-terrain vehicle park or trail, to the nearest County (secondary) road, or an authorized city street or your residence.

- 3. Exceptions. ATVs, snowmobiles, and UTVs may be operated on prohibited streets only under the following circumstances.

- a. Emergencies. ATVs, snowmobiles, and UTVs may be operated on any street in an emergency during the period of time when and at locations where snow upon the roadway renders travel by conventional motor vehicles impractical.

(Code of Iowa, Sec. 321G.9[4])

- b. Direct Crossing. ATVs, snowmobiles, and UTVs may make a direct crossing of a prohibited street provided:

- i. The crossing is made at an angle of approximately ninety degrees to the direction of the street and at a place where no obstruction prevents a quick and safe crossing;
- ii. The ATV, snowmobile, or UTV is brought to a complete stop before crossing the street;
- iii. The driver yields the right-of-way to all on-coming traffic which constitutes an immediate hazard; and
- iv. In crossing a divided street, the crossing is made only at an intersection of such street with another street.

(Code of Iowa, Sec. 321G.9[2])

4. Railroad Right-of-way. ATVs, snowmobiles, and UTVs shall not be operated on an operating railroad right-of-way. An ATV, snowmobile, or UTV may be driven directly across a railroad right-of-way only at an established crossing and notwithstanding the any other provisions of law may, if necessary, use the improved portion of the established crossing after yielding to all oncoming traffic.

(Code of Iowa, Sec. 321G.13[8])

5. Trails. ATVs and UTVs shall not be operated on snowmobile trails and snowmobiles shall not be operated on ATV or UTV trails except where so designated.

(Code of Iowa, Sec. 321G.9[4f and g])

6. Parks and Other City Land. ATVs, snowmobiles and UTVs shall not be operated in any park, on any trail, on any playground, or upon any other City-owned property without the express permission of the City, with exception of the city roadways permitted by Section 75.04 above. Additionally, UTVs being lawfully operated, may utilize city owned driveways, lanes, and parking lots. Snowmobiles shall not be operated on any City land without a snow cover of at least three (3) inches.
7. Sidewalk or Parking. ATVs, snowmobiles, and UTVs shall not be operated upon the public sidewalk or that portion of the street located between the curb line and the sidewalk or property line commonly referred to as the "the parking" except for purposes of crossing the same to a public street upon which operation is authorized by this chapter.
8. Public Ice. ATVs, snowmobiles, and UTVs may not be operated upon any frozen creeks, streams, ponds, or lakes within City limits. ATVs, snowmobiles and UTVs may not be operated in any creek, stream, or river nor in any portion of the creek bed, stream bed, or riverbed with City limits.

**75.05 REQUIREMENTS FOR UTVS.** Operators of UTVs must adhere to the following equipment requirements and restrictions while operating UTVs within the City limits.

1. Operators of UTVs within City limits must be 18 years of age or older and possess a valid driver's license.
2. A person shall not operate a UTV within the City limits unless the operator has proof of insurance complying with that required of an operator of a motor vehicle pursuant to applicable provisions of the Iowa Code, Rules and Regulations, including but not limited to Iowa Code Sections 321.20B and 321A.21.
3. Owners of UTVs, operated within City limits, shall register their UTV with the Iowa Department of Natural Resources and proof of such registration shall be provided, upon request, to any peace officer requesting it. Out-of-state UTV operators must provide appropriate proof of registration from their home state upon request by any peace officer.
4. UTVs may only be operated on the roadways between the hours of 7 a.m. to 10 p.m.
5. Operators of UTVs must adhere to noise restrictions set forth under Robins Code Chapter 52.
6. UTVs must display lighted headlamps, and tail lamps, at all times, while the vehicle is operated on city streets or highways.
7. Operators of UTVs must adhere to all traffic and parking laws, codes, rules, and regulations, applicable to other motor vehicles, unless directed otherwise by this ordinance.
8. UTVs must be equipped:
  - a. Operational turn signal lamps with a manually operated switch controlled by the driver.

- b. Operational speedometer, calibrated in miles per hour, which is fully illuminated when the head lamp(s) are activated.
  - c. Operational horn with a switch controlled by the driver.
  - d. Two operational head lamps and tail lamps must be affixed to each side on the front and back of the UTV. Tail lamps shall be red and include a stop lamp actuated by pressing the brake pedal. The use of lightbars, spotlights, or decorative lights is not permitted while the UTV is being operated on city streets or highways.
  - e. Rear facing mirror providing the operator with a clear view of the rear.
  - f. Operational muffler, working in good order, which complies with the standards and procedures required by Iowa Code 321I.12 and Robins City Ordinance chapter 52.
9. All occupants, except as noted below, must wear safety belts or safety harnesses, which meet the definition of a safety belt or safety harness set forth by Iowa Code 321.445, while the UTV is in motion.
- a. Children under 1 year old and weighing less than 20 pound must be secured in a rear-facing child restraint system while the UTV is motion.
  - b. Children, ages 1-6 years, must be secured in a child restraint system (safety seat or booster seat) while the UTV is in motion.
    - i. A child restraint system is a specially designed seating system, including a belt positioning seat or booster seat which meets federal motor vehicle safety standards. The child restraint system must be used in accordance with the manufacturer's instructions, the child must be secured in the child restraint, and the child restraint must be properly secured to the UTV.
  - c. No animals will be transported in the cargo portion or bed of a UTV unless they are contained within an enclosure secured the to the UTV.
10. UTV doors or nets must be closed during operation if so equipped.
11. The number of passengers in a UTV shall not exceed the number of factory-installed seats in the UTV.
12. No open containers of alcohol allowed while the UTV is being operated.
13. Drivers may not operate a UTV under the influence of intoxicating liquor or narcotics as prescribed under Iowa Code 321J
14. No UTV will be operated in a careless or reckless manner so as to; endanger any person; cause injury or damage to person or property; create unnecessary skidding or sliding; or cause a wheel or wheels to lose traction or contact with the ground.

**75.06 NEGLIGENCE.** The owner and operator of an ATV, snowmobile, or UTV shall be liable for any injury or damage occasioned by the negligent operation of the ATV, snowmobile, or UTV.

(Code of Iowa, Sec 321G.18)

**75.07 ACCIDENT REPORTS.** Whenever and ATV, snowmobile, or UTV is involved in an accident resulting in injury or death to anyone or property damage amounting to one-thousand five hundred (\$1,500), either the operator or someone acting on their behalf shall immediately notify a law enforcement officer and shall file an accident report within forty-eight (48) hours in accordance with State Law.

(Code of Iowa, Sec. 321G.10)

**75.08 EXEMPTIONS.** ATVs, snowmobiles, and UTVs owned by a government agency or subdivision thereof, and used in an official capacity, and UTVs used exclusively to conduct agricultural purposes in accordance with Iowa Code Section 321.234A (1)(a) are exempt from registration and the requirements of this ordinance.



**75.09 SCHEDULED OFFENSES AND FINES.** The following scheduled fines are fixed for violations of the designated sections of this chapter.

1. For Violations of Chapter 75.04 (places of operation) sections (2), (6), (7), (8):
  - a. First offense \$250
  - b. Second offense committed within one calendar year \$500
  - c. Third and subsequent offenses committed within one calendar year \$1,000
2. For Violation of Chapter 75.05 (requirements for UTVs) sections (4), (9), (10), (11), and (14):
  - a. First offense \$250
  - b. Second offense committed within one calendar year \$500
  - c. Third and subsequent offenses committed within one calendar year \$1,000
3. For Violation of Chapter 75.05 (requirements for UTVs section (5):
  - a. Fines shall be in the amount set by Section 52.05 of this Code of Ordinances.

Section 2. That all other chapters shall remain unchanged by this ordinance.

Section 3. That all ordinances and parts of ordinances in conflict with the same are hereby repealed.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2022.

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Chuck Hinz, Mayor

ATTEST:

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Lori Pickart, City Clerk/Treasurer

**RESOLUTION NO. 0922-1**

**APPROVING STREET FINANCE REPORT FOR FISCAL YEAR 2022**

**WHEREAS, Chapter 312.14 of the Code of Iowa, requires the submission of a report to the Iowa Department of Transportation by December 1, 2022, and;**

**WHEREAS, Street Finance Report forms have been completed by the City Clerk in accordance to law, and;**

**WHEREAS, a copy of said report is attached to this Resolution.**

**NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa, that the Fiscal Year 2022 Street Finance Report be, and is hereby approved.**

**BE IT FURTHER RESOLVED the City Clerk is hereby directed to certify and submit said report to the Iowa Department of Transportation.**

**PASSED AND APPROVED this 12<sup>th</sup> day of September 2022.**

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**Chuck Hinz, Mayor**

**ATTEST:**

---

**Lori Pickart, City Clerk/Treasurer**



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Robins

8/16/2022 3:00:07 PM

### Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets	\$11,833	\$77,187					\$89,020
Benefits - Roads/Streets	\$3,314	\$25,899					\$29,213
Building & Grounds Maint. & Repair		\$4,384					\$4,384
Vehicle & Office Equip Operation and Repair		\$12,796					\$12,796
Operational Equipment Repair		\$41,730					\$41,730
Street Lights		\$28,746					\$28,746
Engineering		\$57,913					\$57,913
Insurance		\$26,928					\$26,928
Street Maintenance Expense		\$61,530					\$61,530
Chemicals		\$10,546					\$10,546
New Posts & Signs	\$1,196						\$1,196
Bridges & Culverts	\$16,697						\$16,697
Principal Payment				\$333,779			\$333,779
Interest Payment				\$26,459			\$26,459
Depreciation & Building Utilities		\$8,681					\$8,681
Snow Removal Salaries		\$7,534					\$7,534



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Robins

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	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Snow Removal Benefits		\$1,881					\$1,881
<b>Total</b>	\$33,040	\$365,755		\$360,238			\$759,033



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Robins

8/16/2022 3:00:07 PM

### Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$33,040		\$0	\$360,238			\$393,278
State Revenues - Road Use Taxes		\$465,717					\$465,717
Charges/fees						\$0	\$0
<b>Total</b>	\$33,040	\$465,717	\$0	\$360,238		\$0	\$858,995



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Robins

8/16/2022 3:00:07 PM

### Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
2020 SERIES GENERAL OBLIGATION	\$2,620,238	\$150,000	\$16,030	\$91,094	\$9,735	\$2,470,238
2011 G/O BOND	\$237,850	\$127,500	\$2,499	\$65,025	\$1,274	\$110,350
SERIES 2013 G/O BOND	\$1,215,122	\$49,500	\$1,998	\$8,910	\$360	\$1,165,622
SERIES 2016 G/O DEBT	\$1,590,000	\$225,000	\$20,120	\$168,750	\$15,090	\$1,365,000



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Robins

8/16/2022 3:00:07 PM

### Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
2019 Ford F550 Super Duty	2019	Purchased	\$54,708	No Change
2019 Utility Trailer	2019	Purchased	\$3,395	No Change
2003 F350 Utility Truck	2003	Purchased	\$19,093	No Change
2016 Plow Truck and Plow	2016	Purchased	\$127,823	No Change
2016 Skag Mower	2016	Purchased	\$11,500	No Change
Ford F350 Bucket Truck	2002	Purchased	\$8,500	No Change
Truck & Plow	2012	Purchased	\$96,125	No Change
ANGLE BRUSH	2020	Purchased	\$4,285	No Change
BOBCAT	2020	Purchased	\$28,079	No Change
2004 Forks	2004	Purchased	\$5,125	No Change
2004 Case Backhoe	2004	Lease	\$0	No Change
2005 Wood Chipper	2005	Purchased	\$11,153	No Change
John Deere Tractor and Ditch Mower	2006	Rental	\$15,851	No Change
Scagg mower and trailer	2008	Purchased	\$7,924	No Change



Bureau of Local Systems  
Ames, IA 50010

# City Street Finance Report

Fiscal Year 2022  
Robins  
8/16/2022 3:00:07 PM

## Street Projects

Project Description	Contract Price	Final Price	Contractor Name
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Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Robins

8/16/2022 3:00:07 PM

### Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Beginning Balance	\$1,124,873	\$724,579	\$1,414,790	\$29,238	\$2,978,456	\$676,357	\$6,948,293
Sub Total Expenses (-)	\$33,040	\$365,755		\$360,238			\$759,033
Subtotal Revenues (+)	\$33,040	\$465,717	\$0	\$360,238		\$0	\$858,995
Ending Balance	\$1,124,873	\$824,541	\$1,414,790	\$29,238	\$2,978,456	\$676,357	\$7,048,255

Resolution Number: 0922-1

Execution Date: Monday, September 12, 2022

Signature: Lori Pickart

**RESOLUTION No. 0922-4**  
**RESOLUTION APPROVING PLAT**

WHEREAS, A PLAT OF ROSE THIRD ADDITION TO LINN COUNTY, IOWA, containing two lots, numbered 1 and 2, has been filed with the City Clerk, and after consideration of the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the approval of the City of Robins, Iowa.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that said plat and dedication of said Rose Third Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Robins, Iowa, and the Mayor and the City Clerk are hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

PASSED AND APPROVED this 12<sup>th</sup> day of September, AD, 2022.

\_\_\_\_\_  
Chuck Hinz, Mayor

ATTEST:

\_\_\_\_\_  
Lori Pickart, City Clerk/Treasurer

STATE OF IOWA    )  
                          ) Ss  
LINN COUNTY     )

We, Chuck Hinz, Mayor, and Lori Pickart, City Clerk/Treasurer of the City of Robins, Iowa, do hereby certify that the above and foregoing resolution is a true and correct copy of the resolution as passed by the City Council of the City of Robins, Iowa on this 12<sup>th</sup> day of September AD, 2022.

\_\_\_\_\_  
Chuck Hinz, Mayor

\_\_\_\_\_  
Lori Pickart, City Clerk/Treasurer

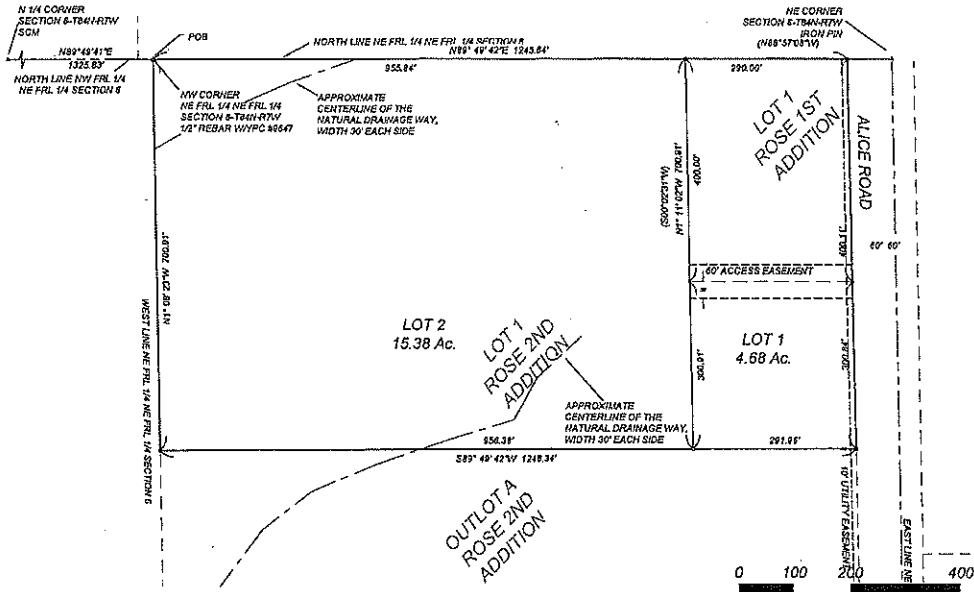
# FINAL PLAT ROSE THIRD ADDITION TO LINN COUNTY, IOWA

Recorder's Stamp:

*Index Legend*

*Location Description* Lot 1, Rose First Addition to Linn County, Iowa and Lot 1, Rose Second Addition to Linn County, Iowa

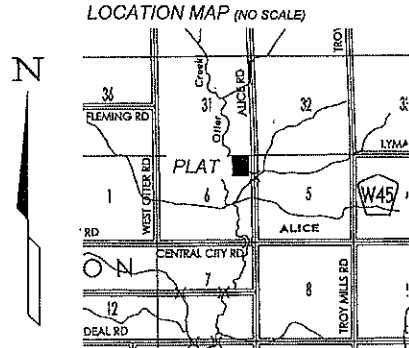
*Requestor:* Len Tow  
*Proprietor:* Len A. Tow and Julie L. Tow  
*Surveyor:* Stephen H. Brain, P.E., L.S.  
*Surveyor Company:* Brain Engineering, Inc.  
*Return to:* SM Brain, 1540 Midland Ct NE Cedar Rapids, IA 52402 or mkeib@brain-eng.com (319) 294-9424



**LEGAL DESCRIPTION**  
 Lot 1, Rose First Addition to Linn County, Iowa and Lot 1, Rose Second Addition to Linn County, Iowa, containing 20.06 acres.

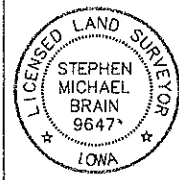
**PROPERTY** 3586 AND 3588 ALICE ROAD  
**LOCATION:** TODDVILLE, IOWA 52341

**OWNER:** LEN A. TOW AND JULIE L. TOW  
 3588 ALICE ROAD  
 TODDVILLE, IOWA 52341  
 319-721-7578  
 jltow@comfortcarsia.com



- ▲ FOUND SECTION CORNER
- FOUND 1/2" REBAR W/ YPC #9647 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #9647
- POB POINT OF BEGINNING
- 0 RECORDED AS
- BORDER
- - - CENTERLINE
- PROPERTY LINE
- - - SECTION LINE
- - - ADJACENT PROPERTY/ROW
- SCM 4" x 4" CONCRETE POST w/DISK
- UE UTILITY EASEMENT
- YPC YELLOW PLASTIC CAP
- OPC ORANGE PLASTIC CAP

**NOTES:** ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF. THE CENTERLINE OF THE NATURAL DRAINAGE WAYS ARE SHOWN AS APPROXIMATE. THERE SHALL BE NO BUILDINGS OR PERMANENT STRUCTURES WITHIN THE DISTANCE NOTED BY THE CENTERLINE OF EACH SIDE OF THE NATURAL DRAINAGE WAY.



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Stephen Michael Brain, L.S.  
 My License Renewal Date is December 31, 2022  
 License Number 9647  
 Pages or sheets covered by this seal: THIS PAGE

DATE OF SURVEY: 7/16/21

Project No: 372022-10

**FINAL PLAT**  
 ROSE THIRD FIRST ADDITION



Drawn: DJB  
 7/16/21  
 Book: 381

Checked: [Signature]  
 Date: 6/16/22  
 Scale: 1"=200'

RESOLUTION No. 0922-7

ESTABLISHING SALARY FOR POLICE CHIEF

WHEREAS, the current wage of the Robins Police Chief has been \$30,000 per year due to restraints from the Iowa Public Employees' Retirement System (IPERS), and

WHEREAS, in 2022, the IPERS earning limit was increased to \$50,000 per year per calendar year.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, the salary of the Robins Police Chief shall be \$50,000 per year.

BE IT FURTHER RESOLVED the effective date of the increase will be for the calendar year of 2022.

PASSED AND APPROVED this 12<sup>th</sup> day of September, 2022.

ATTEST:

---

Chuck Hinz, Mayor

---

Lori Pickart, City Clerk/Treasurer



## APPLICATION FOR VOLUNTARY ANNEXATION TO THE CITY OF ROBINS, IOWA

Physical Address and Legal Description of the Property\*

3164 QUASS ROAD, LINN COUNTY, IOWA

Parcel # 11171-01002-00000

Legal Description:  
E503' NE NE-EX N396' & EX HWY

OWNER #1	OWNER #2
Name of Owner (type or print) Fred W & Gloria A Baker	Name of Owner (type or print)
Phone Number: 319-393-1039	Phone Number:
Signature of owner or Authorized Agent: 	Signature of Owner or Authorized Agent: 
Date of Signature: 7-14-22	Date of Signature: 7-14-22

Agent's Title (if applicable)

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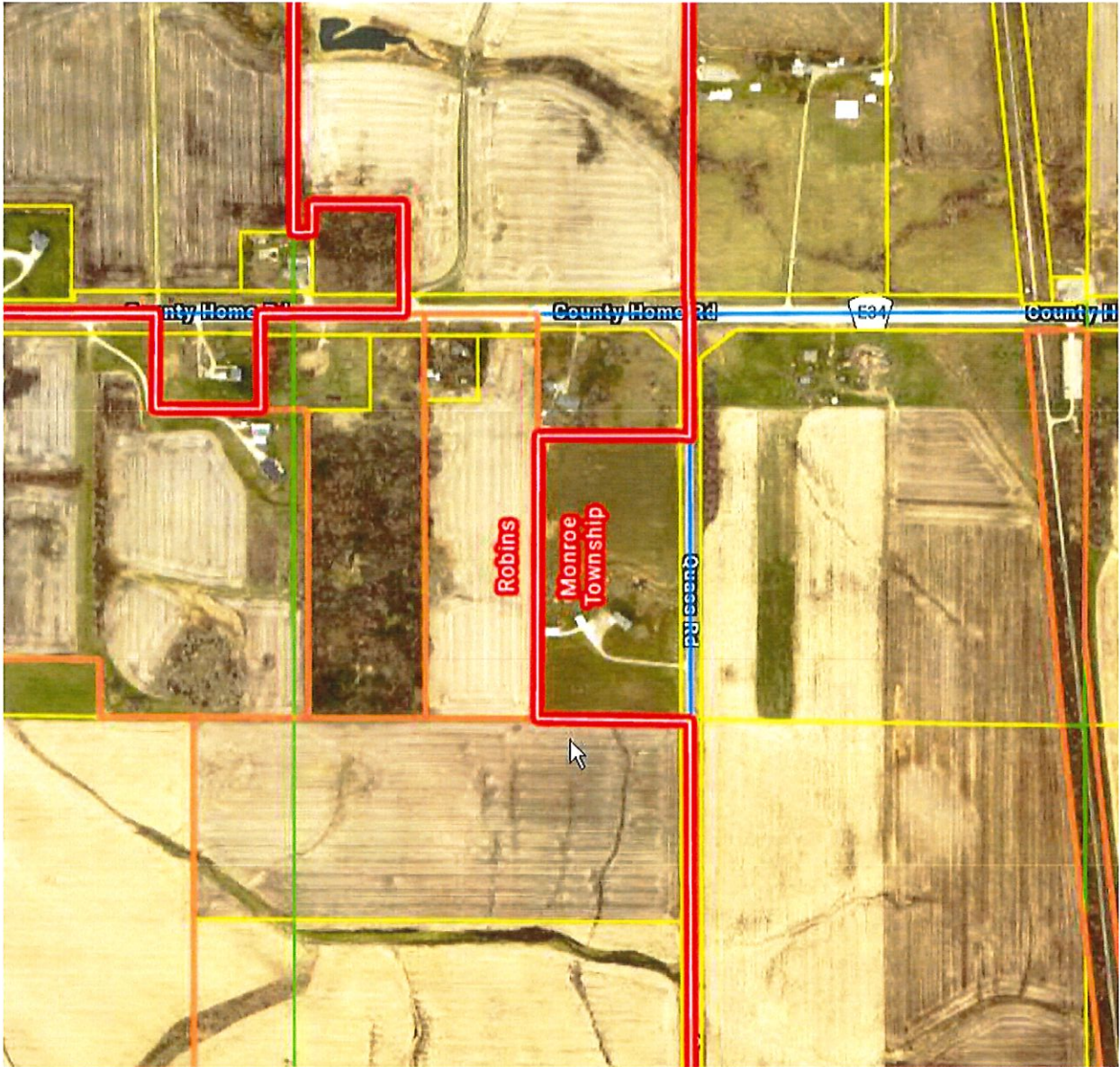
Are there additional owners? \_\_\_\_\_ (If 'yes' please provide names, signatures, phone numbers, date of signatures for additional owner on the back of this form).

Please explain why you wish to annex into Robins: I wish to annex into Robins to allow division of my property.

\* Insert a typed legal description. If the description will not fit, insert the words "See Attached" in the box and attach a typed legal description on a separate sheet of paper.

**For City use only:**

Date Received:	Received By:
----------------	--------------





## Five (5) Year Services Contract

Between the City of Robins, Iowa and

Jordan's Property Care, hereafter referred to as Contractor

For Loose Leaf Pickup during the fall of 2023 through the fall of 2027

Introduction: Whereas The city of Robins Iowa is in need of someone to collect and dispose of the leaves in the entire city in the fall season of Calendar years 2023 through the fall of 2027.

Whereas the Contractor has the equipment and personnel required to provide such service and has provided a proposal to the city of Robins for this service and the parties desire to enter into a contract with terms and conditions defined in the following paragraphs.

### Statement of work:

The Contractor will provide the necessary equipment and personnel to perform loose leaf pick-up in the entire city of Robins, Iowa. The collection will be performed on two separate occasions each fall season. The first annual collection shall commence on the last Monday of October proceeding during the remainder of the week as necessary until all the available leaves are collected. The second annual collection shall commence on the last Monday of the month of November proceeding during the remainder of the week as necessary until all the available leaves are collected. If leaves are available for pickup and the Contractor chooses to extend the days for pickup, he may do so at his discretion, however it will not be cause for increasing the Not- to-Exceed number of hours.

Citizens will be instructed to have their leaves available at curbside for pickup by 7:00AM on the Monday mornings designated above. The Contractor is not required to collect any leaves which are not available for pickup when the contractor arrives and must wait for the next scheduled pickup.

The Contractor will collect the leaves and take them to the Cedar Rapids Linn County Solid Waste Agency's compost operation in the city of Cedar Rapids at 1250 A Street SW.

The Contractor will collect loose leaves which will be raked to the street curbside in the designated residential areas within the corporate city limits of Robins. A map of the city will be provided to the Contractor by the City of Robins showing the appropriate streets where leaves are to be collected.

The Contractor will not be required to collect leaves from commercial, retail or industrial businesses. The Contractor will not be required to collect leaves from alleys or on private drives or driveways. However Schools, Churches and other institutions will be eligible for leaf pick-up.

Loose leaves must be raked into long rows parallel to the edge of the road within five (5) feet of the edge of the road but remain on the parking area or grass by the edge of the road if no curb exists.

Loose leaves should be free of brush, branches or other objects that will prevent pick-up by a vacuum system.

Vehicles should not be parked in front of the leaf windrows during the designated collection periods. If leaf rows are blocked by vehicles the Contractor will not be required to collect those leaves during that collection period.

Cost of service:

The Contractor will bill the city of Robins on an hourly basis at a rate of \$115.00 per hour, which includes equipment and personnel with an agreed to maximum of 130 hours. The Contractor will be reimbursed for the tipping fees incurred for disposal at the then current rate per ton. The Contractor will provide receipts from Linn County Solid Waste Agency verifying the tonnage disposed of.

Liability:

The Contractor will provide proof of liability insurance coverage to the City of Robins in order to validate this contract. The City of Robins will not be liable for any damages caused by the Contractor for any injuries to Contractor personnel incurred during the Contractor's performance of this contract.

Modifications:

This agreement may be modified or terminated by joint written agreement of both parties. However if the City of Robins feels the Contractor's performance is unacceptable, the City may terminate the remaining years of the contract by providing a letter to the Contractor stating the reason and providing such notification 60 days or more prior to the start of the scheduled pickup.

Term of agreement:

This agreement shall be in full force and effect upon execution of signature by both parties and will terminate upon successful completion of the collection events defined above and final payment is made.

Payment:

Payment to the Contractor will be made by the City of Robins within 30 days of the Contractor presenting to the City of Robins an invoice verifying hours spent and tonnage receipts. The Contractor may request separate payment for each of the two scheduled pick-up events but no payment will be made for partial completion of a scheduled pick-up.

Entire Agreement:

This agreement contains the entire agreement and understanding by and between the parties with respect to the subject matter hereof, and no representations, promises, agreements, or understandings, written or oral, not contained herein shall be of any force or effect.

\_\_\_\_\_  
City of Robins  
Name Chuck Hinz  
Title Mayor  
Date \_\_\_\_\_

\_\_\_\_\_  
Jordan's Property Care  
Name Steve Jordan  
Title Vice-President  
Date \_\_\_\_\_



Jordan's Property Care. Inc  
P.O Box 8312  
Cedar Rapids, IA 52408-8312  
US  
steve@jordanspropertycare.com

## Estimate

### ADDRESS

City Of Robins  
265 South 2nd St  
Robins, IA 52328

ESTIMATE # 1669  
DATE 09/07/2022  
EXPIRATION DATE 10/31/2022

---

ACTIVITY	QTY	RATE	AMOUNT
<b>Leaf Removal</b> Remove leaves from curb line and haul away	1	115.00	115.00

---

Feel free to contact me at anytime with any questions or to set services up.  
Thanks

TOTAL

**\$115.00**

Accepted By

Accepted Date

## ORDINANCE NO. 2208

### AN ORDINANCE AMENDING CHAPTER 155 OF THE ROBINS MUNICIPAL CODE BUILDING CODE

**SECTION 1.** Chapter 155 "BUILDING CODE" is amended by deleting the same and inserting in lieu thereof the following:

#### CHAPTER 155

#### BUILDING CODE

155.01	International Building Code Adopted
155.02	Amendments to the Building Code
155.03	Name of Jurisdiction
155.04	Work Exempt from Permit
155.05	Work Exempt from Permit IRC Decks
155.06	Work Exempt from Permit IRC Decks
155.07	Expiration
155.08	Schedule of Permit Fees
155.09	Valuation
155.10	Re-inspection Fees
155.11	Certificate of Occupancy
155.12	Board of Appeals
155.13	Violations and Penalties
155.14	Townhouse
155.15	Design Criteria
155.16	Roof Tie Uplift Resistance
155.17	Exterior Walls
155.18	Two-Family Dwellings
155.19	Opening Protection
155.20	Fire Projections of Floors
155.21	Gazing Adjacent to Doors
155.22	Front Projection
155.23	Handrail Continuity
155.24	Repeat of Section (Wind/Invisibility)
155.25	Automatic Sprinkler Systems
155.26	Smoke Alarms
155.27	Swimming Pools/Burner
155.28	Swimming Pool Drainage Systems
155.29	Chimney Enclosures
155.30	Repair Chapter 11 Energy Efficiency
155.31	Stairs and Exits
155.32	NFPA 13R Sprinkler Systems
155.33	Fire Alarms Group R-2
155.34	Accessibility Standard
155.35	Repeat of Exception ("This Door To Remain Unlocked")
155.36	Fuel Gas Piping
155.37	Radon Control Methods
155.38	Exception (Backwater Valve)
155.39	Frost Closure
155.40	Slab on Grade Foundations
155.41	Foundation Drainage Systems
155.42	Code on File
155.43	Condominium Conversions

**155.01 INTERNATIONAL BUILDING CODE ADOPTED.** Except as hereinafter added to, deleted, modified or amended, there is hereby adopted as the Building Code of the City that certain Building Code known as the *International Building Code, 2021 Edition and International Residential Code, 2021 Edition*, First Printings, including Appendix K. Administrative provisions of the IBC and Appendix AF Radon Control Methods of the IRC, as prepared and edited by the International Code Council, Inc. and the provisions of said Building Code shall be controlling in the construction of buildings and other structures and in all matters covered by said Building Code within the corporate limits of the City and shall be known as the Robins Building Code.

**(Note) Interpretations of the building official may be guided by publications of the International Code Council, Inc.**

**155.02 AMENDMENTS TO THE BUILDING CODE.** Certain sections and portions of sections of the *International Building Code, 2021 Edition and International Residential Code, 2021 Edition*, are hereby amended, deleted, modified, or added to as more specifically set forth in the following sections of this chapter.

**155.03 NAME OF JURISDICTION.** The Robins Building Code is hereby amended by inserting "City of Robins" as the name of jurisdiction into Section 101.1 of the *International Building Code, 2021 Edition*, and Section R101.1 of the *International Residential Code, 2021 Edition*.

**155.04 WORK EXEMPT FROM PERMIT.** The Robins Building Code is hereby amended by adding a new numbered item to Section 105.2 of the *International Building Code, 2021 Edition*, as follows:

Building:

14. Unenclosed residential dwelling unit platforms or decks not exceeding 200 square feet, that are not more than 30 inches above grade at any point, are not over any basement or story, are not supporting a roof or unusual loads.

**155.05 WORK EXEMPT FROM PERMIT.** The Robins Building Code is hereby amended by repealing Section R105.2 Building: Exception #1 of the *International Residential Code, 2021 Edition*, and by replacing said Exception with new Exception, as follows:

Building:

1. Other than storm shelters, one-story detached accessory structures used as tool and storage sheds, playhouses, and similar uses, provided the floor area does not exceed 120 square feet. This structure shall meet all zoning regulations, ordinances and requires an approved site plan of location.

**155.06 WORK EXEMPT FROM PERMIT. IRC DECKS.** The Robins Building Code is hereby amended by repealing Section R105.2 Building: Exception #10 of the *International Residential Code, 2021 Edition*, and by replacing said Exception with new Exception, as follows:

Building:

10. Unenclosed platforms or decks not exceeding 200 square feet, that are not more than 30 inches above grade at any point, are not over any basement or story, are not supporting a roof or unusual loads, and do not serve the exit door required by Section R311.2.

**155.07 EXPIRATION.** The Robins Building Code is hereby amended by adding a new Section 105.5.1 to the *International Building Code, 2021 Edition and International Residential Code, 2021 Edition*, as follows:

105.5.1 EXPIRATION. Every building permit issued under the provisions of the Code shall expire twelve (12) months from the date of issue, unless the application is accompanied by a construction schedule of specific longer duration, in which instance the permit may be issued for the term of the construction schedule. If the work has not been completed by the expiration date of the permit, no further work shall be done until the permit shall have been renewed by the owner or his or her agent and by payment of the renewal fee as set forth in Table 3-A SCHEDULE OF FEES as adopted by resolution of the Robins City Council and provided no changes have been made in plans or location. No permit shall be renewed more than once.

**155.08 SCHEDULE OF PERMIT FEES.** The Robins Building Code is hereby amended by repealing Section 109.2 of the *International Building Code, 2021 Edition*, and Section R108.2 of the *International Residential Code, 2021 Edition*, and by replacing said sections with a new section, as follows:

109.2/R108.2 Schedule of Permit Fees. On buildings, structures or alterations requiring a permit, a fee for each permit shall be paid as set forth in Table 3-A BUILDING PERMIT and INSPECTION FEE SCHEDULE as adopted by resolution.

**155.09 VALUATION.** The Robins Building Code is hereby amended by adding a new Section 109.3.1 to the *International Building Code, 2021 Edition* and Section R108.3.1 to the *International Residential Code, 2021 Edition*, as follows:

109.3.1/R108.3.1 Valuation. Valuation for the purpose of establishing permit fees for new construction, additions or alterations to existing buildings shall be determined by the Building Official from the ROBINS VALUATION SHEET as adopted by resolution of the City of Robins City Council.

**155.10 REINSPECTION FEES.** The Robins Building Code is hereby amended by adding a new Section 109.7 to the *International Building Code, 2021 Edition* and Section R108.7 to the *International Residential Code, 2021 Edition*, as follows:

109.7/R108.7 Reinspections. A reinspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when corrections called for are not made.

This section is not to be interpreted as requiring reinspection fees the first time a job is rejected for failure to comply with requirements of this code, but as controlling the practice of calling for inspections before the job is ready for such inspection or reinspection.

Reinspection fees may be assessed when the inspection card is not posted or otherwise available on the work site, the property and building address are not properly posted, the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from plans requiring the approval of the Building Official.

**155.11 CERTIFICATE OF OCCUPANCY.** The Robins Building Code is hereby amended by repealing Section 111.2 Number (3) of the *International Building Code, 2021 Edition* and Section R110.3 Number (3) of the *International Residential Code, 2021 Edition* and leaving said section numbers (3) blank.

**155.12 BOARD OF APPEALS.** The Robins Building Code is hereby amended by repealing Section 113.1 of the *International Building Code, 2021 Edition*, and Section R112.1 of the *International Residential Code, 2021 Edition*, and by replacing said sections with new sections, as follows:

113.1/R112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this Code, there shall be and is hereby created a Board of Appeals, consisting of the members of the Construction Codes Review Board. The Building Official or designated representative shall be an ex-officio member without a vote and shall act as secretary of the Board.

The Board shall adopt reasonable rules and regulations for conducting its investigations and shall render all decisions and findings in writing to the Building Official with a duplicate copy to the appellant and may recommend to the City Council such new legislation as is consistent therewith. The Board shall hold a regular meeting on the fourth Tuesday of each month unless there are no appeals or business on file for a hearing.

Nominal appeal fee to the Board of Appeals shall be paid as set forth in Table 3-A SCHEDULE OF FEES as adopted by resolution of the City Council. The appeal shall be valid for one (1) year from the date of the Board approval to the commencement of work and to the completion of work undertaken pursuant to the approval.

**155.13 VIOLATIONS AND PENALTIES.** The Robins Building Code is hereby amended by repealing Section 114.4 of the *International Building Code, 2021 Edition*, and Section R113.4 of the *International Residential Code, 2021 Edition*, and by replacing said sections with new sections, as follows:

114.4/R113.4 VIOLATIONS AND PENALTIES. Any person, firm or corporation violating any of the provisions of this Code shall be deemed guilty of a misdemeanor, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any provisions of this Code is committed, continued, or permitted and upon conviction of any such violations such person shall be punished in a manner provided in Chapter 3 of the Code of Ordinances.

**155.14 TOWNHOUSE.** The Robins Building Code is hereby amended by repealing the definition of Townhouse in Section 202 of the *International Building Code, 2021 Edition*, and *International Residential Code, 2021 Edition*, and inserting in lieu thereof the following:

TOWNHOUSE. A single-family dwelling unit constructed in a group of two or more townhouse units as defined in the International Residential Code.

**155.15 DESIGN CRITERIA.** The Robins Building Code is hereby amended by inserting climate and geographical design criteria into Table R301.2(1) of the *International Residential Code, 2021 Edition* as follows:

Ground Snow Load	Wind Speed Mph	Topo. Special Wind	Seismic Design Category	Subject To Damage From			Winter Design Temp	Ice Shield Underlayment Required	Flood Hazards		Air Freezing Index	Mean Annual Temp	
				Weathering	Frost Line Depth	Termites			Decay	NFIP Adoption			FIRM Maps
30 PSF	115	NO	A	Severe	42"	Moderate-Heavy	Slight-Moderate	-5 F	YE S	1982	7/20/21	1784	48.9

**155.16 ROOF TIE UPLIFT RESISTANCE.** The Robins Building Code is hereby amended by repealing R802.11 of the International Residential Code, 2021 Edition and by replacing said section with a new Section R802.11 as follows:

R802.11 Roof-to-wall Up-lift resistance connections for residential structures, the intersection of roof framing with the wall below shall be strengthened by adding metal connectors, clips, straps, or fasteners in addition to the requirements of Sections R802.11.1, R802.11.2, R802.11, and the exceptions listed for using Table R602.3(1).

**155.17 EXTERIOR WALLS.** The Robins Building Code is hereby amended by repealing Section R302.1 Exception 2. of the *International Residential Code, 2021 Edition* and by replacing said Exception with a new Exception 2. as follows:

Exception 2. Fire separation distance based on an imaginary line between two buildings on the same lot shall not apply to walls separating dwellings from their accessory structures.

**155.18 TWO-FAMILY DWELLINGS.** The Robins Building Code is hereby amended by repealing in its entirety Section R302.3 of the *International Residential Code, 2021 Edition* and by replacing said section with a new Section R302.3 as follows:

R302.3 Two-family dwellings. Dwelling units in two-family dwellings shall be constructed as townhouses and shall be separated from each other with wall assemblies in compliance with Section R302.2 or shall be constructed as a two-unit dwelling in compliance with the International Building Code.

Exception: Wall assemblies separating two-unit townhouses need not extend through attic spaces when the ceiling is protected by not less than 5/8-inch Type X gypsum board and an attic draft stop constructed as specified in Section R302.12.1 is provided above and along the wall assembly separating dwellings. The structural framing supporting the ceiling shall also be protected by not less than 1/2 inch gypsum board or equivalent.

**155.19 OPENING PROTECTION.** The Robins Building Code is hereby amended by repealing Section R302.5.1 of the *International Residential Code, 2021 Edition* and by replacing said section with a new Section R302.5.1 as follows:

R302.5.1 Opening protection. Openings from a private garage directly into a room used for sleeping purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 1 3/8 inches in thickness, solid or honeycomb-core steel doors not less than 1 3/8 inches thick, or 20-minute fire-rated doors. Door hardware shall be of a latching type.

**155.20 FIRE PROTECTION OF FLOORS.** The Robins Building Code is hereby amended by repealing Section R302.13 of the *International Residential Code, 2021 Edition* and leaving said section blank.

**155.21 GLAZING ADJACENT TO DOORS.** The Robins Building Code is hereby amended by repealing Section R308.4.2 of the *International Residential Code, 2021 Edition* and by replacing said section with a new Section R308.4.2 as follows:

R308.4.2 Glazing adjacent to doors. Glazing in an individual fixed or operable panel adjacent to a door where the nearest vertical edge of the glazing is within a 24-inch arc of either vertical edge of the door in a closed position and where the bottom exposed edge of the glazing is less than 60 inches above the floor or walking surface shall be considered to be a hazardous location.

Exceptions:

1. Decorative glazing.
2. Where there is an intervening wall or other permanent barrier between the door and the glazing.
3. Where access through the door is to a closet or storage area 3 feet or less in depth. Glazing in this application shall comply with Section R308.4.3.
4. Glazing that is adjacent to the fixed panel of patio doors.

**155.22 FROST PROTECTION OF LANDINGS AT DOORS.** The Robins Building Code is hereby amended by adding a Section 1010.1.5.1 of the *International Building Code, 2021 Edition* as follows:

1010.1.5.1 Exterior landings at doors shall be provided with frost protection regardless of door swing.

**155.23 HANDRAIL CONTINUITY.** The Robins Building Code is hereby amended by adding a new Exception #3 to Section R311.7.8.4 of the *International Residential Code, 2021 Edition*, and a new exception # 6 to 1014.4 as follows:

R311.7.8.4 Exception 3. Offsets or interruptions of six inches or less in total length shall be considered to be continuous.

1014.4 Exception 6. Handrails within a dwelling unit or serving an individual dwelling unit may have offsets or interruptions of six inches or less in total length and shall be considered, for the purpose of this code, to be continuous.

**155.24 REPEAL OF SECTION (WINDOW FALL PROTECTION).** The Robins Building Code is hereby amended by repealing in its entirety Section R312 of the *International Residential Code, 2021 Edition*, and leaving said sections blank.

**155.25 AUTOMATIC FIRE SPRINKLER SYSTEMS.** The Robins Building Code is hereby amended by repealing Section R313 of the *International Residential Code, 2021 Edition*, and by replacing said section with a new section, as follows:

#### SECTION R313

##### AUTOMATIC FIRE SPRINKLER SYSTEMS

**R313.1 Townhouse automatic fire sprinkler systems.** An automatic residential fire sprinkler system shall be installed throughout all attached townhouse dwelling units when any of the following conditions exist:

1. The townhouses are constructed in a group of more than four attached units.
2. Any individual townhouse dwelling unit of a structure with four or fewer attached townhouses has a floor area greater than 4,000 square feet on any one story or greater than 8,000 square feet of total floor area for all stories, excluding non-habitable areas separated from the rest of the building by a minimum of one-hour fire-resistive construction and containing smoke or heat detection interconnected with the dwelling unit smoke detectors.

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing townhouses that do not have an automatic residential fire sprinkler system installed.

**R313.1.1 Design and installation.** Automatic residential fire sprinkler systems for townhouses shall be designed and installed in accordance with Section P2904.

**R313.2. One and two-family dwellings automatic fire sprinkler systems.** An automatic residential fire sprinkler system shall be installed in one and two-family dwellings when the following conditions exist:

1. The one- or two-family dwelling has a floor area greater than 4,000 square feet on any one story or greater than 8,000 square feet of total floor area for all stories, excluding non-habitable areas separated from the rest of the building by a minimum of one-hour fire-resistive construction and containing smoke or heat detection interconnected with the dwelling unit smoke alarms.

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing one- and two-family dwellings that do not have an automatic residential fire sprinkler system installed.

**R313.2.1 Design and installation.** Automatic residential fire sprinkler systems for one- and two-family dwellings shall be designed and installed in accordance with Section P2904.

**R313.3 Alternative Methods.** Maximum floor area square footages of Sections R313.1 and R313.2 may be increased by 25% for buildings or floors containing more than one egress door as specified in Section R311.2 or more than one vertical egress as specified in Section R311.4 or other approved alternate methods of building occupant egress enhancement.

**155.26 SMOKE ALARMS.** The Robins Building Code is hereby amended by repealing Section R314 of the *International Residential Code, 2021 Edition* and by replacing said section with a new Section R314 as follows:

#### SECTION R314 SMOKE ALARMS

**R314.1 Smoke detection and notification.** Smoke alarms shall be listed and labeled in accordance with UL 217 and installed in accordance with the provisions of this code and the household fire warning equipment provisions of NFPA 72.

**R314.2 Smoke detection systems.** Household fire alarm systems installed in accordance with NFPA 72 that include smoke alarms, or a combination of smoke detector and audible notification devices installed as required by this section for smoke alarms, shall be permitted.

**R314.3 Location.** Smoke alarms shall be installed in the following locations:

1. In each sleeping room.
2. Outside each separate sleeping area in the immediate vicinity of the bedrooms.
3. On each story of the dwelling including basements.

**R314.3.1 Alterations, repairs and additions.** When alterations, repairs or additions requiring a permit occur, including electrical services, or when one or more sleeping rooms are added or created in existing dwellings, the dwelling unit shall be equipped with smoke alarms in locations as required in R314.3 for new dwellings.

Exceptions:

1. Work involving the exterior surfaces of dwellings, such as the replacement of roofing or siding, or the addition or replacement of windows or doors, or the addition of an open porch or deck, are exempt from the requirements of this section.

2. Installation, alteration or repairs of plumbing or mechanical systems are exempt from the requirements of this section.

**R314.4 Power source.** Smoke alarms shall receive their primary power from the building wiring when such wiring is served from a commercial source, and when primary power is interrupted, shall receive power from a battery. Wiring shall be permanent and without a disconnecting switch other than those required for overcurrent protection.

Exception: Hard wiring of smoke alarms in existing areas shall not be required where the alterations or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for hard wiring without the removal of interior finishes.

**R314.5 Combination Alarms.** Combination Smoke and carbon monoxide alarms shall be permitted to be used in place of smoke alarms.

**R314.6 Interconnection.** Where more than one smoke alarm is required to be installed within an individual dwelling unit in accordance with Section R314.3, the alarm devices shall be interconnected in such a manner that the actuation of one alarm will activate all of the alarms in the individual unit. Physical interconnection of smoke alarms shall not be required where listed wireless alarms are installed and all alarms sound upon activation of anyone alarm.

Exception: Interconnection of smoke alarms in existing areas shall not be required where alterations or repairs do not result in removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for interconnection without removal of interior finishes.

**155.27 SWIMMING POOLS BARRIER.** The Robins Building Code is hereby amended by repealing Section 305.1 *International Swimming Pool and Spa Code, 2021 Edition* and replacing it with the following:

- 305.1 General. The provisions of this section shall apply to the design of barriers for restricting entry into areas having pools, hot tubs, and spas. Where spas or hot tubs are equipped with a lockable safety cover complying with ASTM F1346 areas where those spas or hot tubs are located shall not be required to comply with Sections 305.2 through 305.7. Furthermore, all swimming pools shall require a barrier.

**155.28 SWIMMING POOL DRAINAGE SYSTEMS.** The Robins Building Code is hereby amended by adding a new Section R327.1.1 to the *International Residential Code, 2021 Edition*, as follows:

- R327.1.1 Swimming pool drainage discharge. Swimming pools shall be designed and constructed so as to provide for appropriate drainage of water resulting from overfilling.

draining, and maintenance operations. The site plan for a proposed swimming pool shall indicate where pool drainage is to be directed in such a manner that:

- (A) Swimming pool drainage water shall be directed away from any structure foundation.
- (B) Ponding of surface water shall be avoided
- (C) Swimming pool drainage water shall whenever possible be directed to available drainage tile or storm sewer systems.
- (D) Surface water shall not be discharged to any adjacent private property except upon drainage easements or established waterways shall not be altered so that upstream water flow is adversely affected.
- (E) Water flow shall be controlled to avoid excessive volume or velocity which could cause soil erosion or create other possible hazards.

**155.29 CHIMNEY ENCLOSURES.** The Robins Building Code is hereby amended by adding a new Section 429 to the *International Building Code, 2021 Edition* and Section R331 to the *International Residential Code, 2021 Edition*, respectively as follows:

429/R331 CHIMNEY ENCLOSURES. All enclosed chimneys serving solid fuel burning fireplaces and appliances shall be separated from the structure to which they are attached by installation of materials approved for one-hour fire resistive construction on the chimney side of the enclosure. The separation shall extend from the base of the appliance to the outer roofline.

**155.30 REPEAL CHAPTER 11 ENERGY EFFICIENCY.** The Robins Building Code is hereby amended by repealing Chapter 11 of the *International Residential Code, 2021 Edition* and Replacing it with Chapter 303 of the State of Iowa Building Code.

**155.31 STAIRS AND EXITS.** The Robins Building Code is hereby amended by adding a new Exception to Section 1031.3.3 of the *International Building Code, 2021 Edition* and Section R310.2.3 of the *International Residential Code, 2021 Edition*, as follows:

Exception: Basement escape windows required for remodel or finish of rooms in existing buildings may have window-sill height measured from an elevated landing not less than 36 inches wide, extending not less than 18 inches out from the interior finish of the exterior wall and not more than 24 inches in height. The landing shall be permanently affixed to the floor below and the wall under the window it serves.

**155.32 NFPA 13R SPRINKLER SYSTEMS.** The Robins Building Code is hereby amended by repealing Section 903.3.1.2 of the *International Building Code, 2021 Edition*, and by replacing said section with a new section as follows:

903.3.1.2 NFPA 13R Sprinkler Systems. Automatic sprinkler systems in Group R occupancies of twelve or fewer dwelling units or twelve or fewer sleeping rooms and up to and including four stories in height in buildings not exceeding 60 feet in height above grade plane, are permitted to be installed throughout in accordance with NFPA 13R.

**155.33 FIRE ALARMS GROUP R-2.** The Robins Building Code is hereby amended by repealing Section 907.2.9.1 of the *International Building Code, 2021 Edition*, and by replacing said section with a new section as follows:

907.2.9.1 Group R-2. A fire alarm system shall be installed in Group R-2 occupancies where:

1. Any dwelling unit is located three or more stories above the lowest level of exit discharge.

2. Any dwelling unit is located more than one story below the highest level of exit discharge of exits serving the dwelling unit.

3. The building contains 12 or more dwelling units; or

4. Any dwelling unit, or portion thereof, is more than one story above any other dwelling unit in the same building.

Exceptions:

1. A fire alarm system is not required in buildings not over two stories in height where all dwelling units and contiguous attic and crawl spaces are separated from each other and public or common areas by at least 1-hour fire partitions and each dwelling unit has an exit directly to a public way, exit court or yard.

2. A separate fire alarm system is not required in buildings that are equipped throughout with an approved, supervised automatic sprinkler system installed in accordance with Section 903.3.1.1 or Section 903.3.1.2 and which have a local alarm that meets the notification requirements of Section 907.5.2.1.

For purposes of this section, firewalls shall not define separate buildings.

**155.34 ACCESSIBILITY STANDARD** The Robins Building Code is hereby amended by repealing the ICC A117.1 2017 Accessibility and Usable Buildings and Facilities Standard of the *International Building Code, 2021 Edition* replacing it with the ICC A117.1 2009 Accessibility and Usable Buildings and Facilities Standard.

**155.35 REPEAL OF EXCEPTION ("THIS DOOR TO REMAIN UNLOCKED").** The Robins Building Code is hereby amended by deleting Section 1010.2.4, Item 3, of the *International Building Code, 2021 Edition* and leaving said item blank.

**155.36 FUEL GAS PIPING.** The Robins Building Code is hereby amended by repealing Section G2415.3 of the *International Residential Code, 2021 Edition* and by replacing said section with a new Section G2415.3 as follows:

G2415.3 Prohibited Locations. Piping shall not be installed in or through a duct supply, return or exhaust, or a clothes chute, chimney or gas vent, dumbwaiter or elevator shaft.

**155.37 RADON CONTROL METHODS.** The Robins Building Code is hereby amended by repealing Section AF104 of the *International Residential Code, 2021 Edition*, Appendix A.F and leaving said section blank.

**155.38 EXCEPTION (BACKWATER VALVE).** The Robins Building Code is hereby amended by adding a new exception to Section P3008.1 of the *International Residential Code, 2021 Edition*, as follows:

**EXCEPTION:** The requirements of this Section shall apply only at locations determined necessary by the City of Robins Engineer based on local conditions.

**155.39 FROST CLOSURE.** The Robins Building Code is hereby amended by deleting Section P3103.2 from the *International Residential Code, 2021 Edition*, and inserting in lieu thereof the following:

P3103.2 Frost Closure. Where the 97.5-percent value for outside design temperature is 0°F or less, every vent extension through a roof or wall shall be not less than 3 inches in diameter. Any increase in the size of the vent shall be made inside the structure at a point not less than 1 foot below the roof or inside the wall.

**155.40 SLAB ON GRADE FOUNDATIONS.** The Robins Building Code is hereby amended by adding a new Exception (4) to Section 1809.5 of the *International Building Code, 2021 Edition* and R403.1.4.1 of the *International Residential Code, 2021 Edition*, respectively, as follows:

**EXCEPTION:**

(4) Slab-on-Grade Foundations. The Building Official may approve slab-on-grade foundation designs for wood or metal frame, detached buildings of Group U Occupancy or accessory to buildings constructed under the provisions of the International Residential Code and 1250 square feet in floor area or less, without additional engineering, providing the design meets all of the following:

1. Foundations supporting wood walls shall extend at least 6 inches above the adjacent finish grade.
2. The entire perimeter of the foundation shall be provided with a thickened portion of slab with cross section dimensions of 12 inches minimum width and 12 inches minimum thickness.
3. The slab floor shall be a minimum of 4 inches thick concrete with 6" x 6" reinforcing mesh or #4 reinforcing bars 24" on center front-to-back and side-to-side.
4. Slab floor and thickened edge shall be one continuous pour, interconnected with reinforcing.
5. Vertical distance from the top of the foundation floor to the lowest point of the footing base shall not be more than 24 inches.
6. Bathrooms are not allowed.
7. Pole type structures are not allowed.

**155.41 FOUNDATION DRAINAGE SYSTEMS.** The Robins Building Code is hereby amended by repealing Section 1805.4.3 of the *International Building Code, 2021 Edition* and by replacing said section with a new Section 1805.4.3 and adding a new Section R401.3.1 to the *International Residential Code, 2021 Edition*, as follows:

R401.3.1. Drainage discharge. The floor base and foundation perimeter drain shall discharge by gravity or mechanical means into an approved drainage system that complies with the following:

- (A) Sump pit located inside building. Exception: Sump pit may be omitted if drainage tile can be designed with natural fall and drain on same property if approved by the Building Official.
- (B) For each sump pit installed a pump discharge pipe shall be provided running continuous from a point directly outside the sump pit to the City storm sewer or other approved discharge location.
- (C) Pump discharge pipe shall be installed as per the requirements of the City of Robins Plumbing Code with connections to City storm sewer as provided in the latest edition of SUDAS as approved by the City Council.
- (D) Installation of sump pump if one is found by the Building Official to be necessary. It shall be equipped to automatically provide for discharge of sump pit water outside the basement wall and above grade and/or approved by the City Engineer.

**FPN:** A sump pump will be considered to be necessary if water inside the sump pit will not recede to a level four inches or more below the lowest basement floor surface by gravity or absorption into the earth within a reasonable period of time.

- (E) The outlet line from the sump pump shall discharge a minimum of two (2) feet from the outside foundation wall and/or be approved by City Engineer.
  - (F) Where ground water conditions warrant, the Building Official may require additional drain tile as he/she deems necessary.
- Final graded lots shall comply with the grading plan and any terms of the memorandum of agreement for the approved subdivision.

**155.42 EXTERIOR WALL ENVELOPE.** The Robins Building Code is hereby amended by repealing Section R703.1.1 and Section R703.2 of the International Residence Code, 2021 and replacing as follows:

R703.1.1 Water Resistance. The exterior wall envelope shall be designed and constructed in a manner that prevents the accumulation of water within the wall assembly by providing water-resistant barrier behind the exterior cladding as required by Section R703.2 and a means of draining to the exterior water that penetrates the exterior cladding.

**EXCEPTION:** A weather-resistant exterior wall envelope shall not be required over concrete or masonry walls designed in accordance with Chapter 6 and flashed in accordance with Section R703.4 or R703.8.

R703.2 Water Resistive Barrier. Not fewer than one layer of water-resistive barrier shall be applied over studs or sheathing of all exterior walls with flashing as indicated in Section R703.4, in such a manner as to provide a continuous water-resistive barrier behind the exterior wall veneer. The water-resistive barrier material shall be continuous to the top of the walls and terminated at penetrations and building appendages in a manner to meet the requirements of the exterior wall envelope as described in Section R703.1. Water-resistive barrier materials shall comply with the following:

1. ASTM E2556, Type 1 or 2.

**155.43 CODE ON FILE.** An official copy of the Robins Building Code hereby adopted, including a certificate by the Clerk as to its adoption and the effective date thereof, shall be on file in the Office of the Clerk in City Hall and shall be kept there on file, and copies shall be available for public inspection. Copies of this chapter shall be available in the Building Department Office.

**155.44 CONDOMINIUM CONVERSIONS.** No person shall record in the office of the Linn County Recorder, a condominium conversion relating to property within the corporate limits of the City of Robins, without first complying with the provisions of Section 499B.3 of the Iowa Code and having satisfactorily corrected any deficiency noted in the City inspection and having received a certificate of compliance.

For the purposes of condominium conversion, structures completed prior to the date of adoption of this Code, and thereafter converted to a horizontal property regime (condominium) are not required to be updated to comply with the building code in effect at the time of the conversion, except the following building code provisions shall be complied with:

- Fire Protection Systems
  - Means of Egress.
  - Structural and Life-Safety concerns specifically noted.
- The Building Official may waive compliance with any or all of the above exceptions where the Building Official determines compliance to be unduly burdensome or not practical or reasonable given the nature of the structure.

**SECTION 2.** That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

**SECTION 3.** Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Chuck Hinz, Mayor

ATTEST:

\_\_\_\_\_  
Lori Piekart, City Clerk/Treasurer



**ORDINANCE NO. 2209**

**AN ORDINANCE AMENDING CHAPTER 154 OF THE ROBINS MUNICIPAL CODE MECHANICAL CODE**

SECTION 1. Chapter 154 "MECHANICAL CODE" is amended by deleting the same and inserting in lieu thereof the following:

**CHAPTER 154**

**MECHANICAL CODE**

- 154.01 Mechanical Code Adopted
- 154.02 Amendments to the Mechanical Code
- 154.03 Conflicts
- 154.04 International Fuel Gas Code
- 154.05 Permit Fees
- 154.06 Violation
- 154.07 Expiration
- 154.08 Board of Appeals
- 154.09 Board of Appeals
- 154.10 Fuel Gas Pipe Location
- 154.11 Code on File

**154.01 MECHANICAL CODE ADOPTED.** Except as hereinafter added to, deleted, modified or amended, there is hereby adopted as the Mechanical Code of the City that certain Mechanical Code known as the *International Mechanical Code, 2021 Edition*, as prepared and published by the International Code Council, which code is hereby specifically incorporated by reference and shall be known as the Robins Mechanical Code. The provisions of said Mechanical Code shall be controlling in the erection, installation, alteration, repair, relocation, replacement, addition to, use, maintenance or removal of heating, ventilation, cooling or refrigerating systems, incinerators or other miscellaneous heat-producing or refrigerating appliances and in all matters covered by said Mechanical Code within the corporate limits of the City.

**154.02 AMENDMENTS TO THE MECHANICAL CODE.** Certain sections of the *International Mechanical Code, 2021 Edition*, are hereby amended, deleted, modified or added to as more specifically set forth in the following sections of this chapter.

**154.03 CONFLICTS.** If conflicts arise in requirements with regards to specifications of materials or methods between portions of this code, between this code and other local codes or between this code and applicable State or Federal requirements, the more stringent shall apply.

**154.04 INTERNATIONAL FUEL GAS CODE.** The Robins Mechanical Code is hereby amended by adding a new Section 101.2.2 to the *International Mechanical Code* as follows:

101.2.2 The *International Fuel Gas Code, 2021 Edition*, as further amended is hereby adopted and shall be considered as part of this code.

**154.05 PERMIT FEES.** The Robins Mechanical Code is hereby amended by deleting

Section 109.2 from the *International Mechanical Code, 2021 Edition*, and inserting in lieu thereof the following:

109.2 Schedule of permit fees. Where work requires a permit, a fee for each permit shall be paid as required in accordance with the schedule as established as set forth in Table M-1 Mechanical Fees, as adopted by resolution of the City of Robins Council.

**154.06 VIOLATION.** The Robins Mechanical Code is hereby amended by adding a new Section 109.2.7 to the *International Mechanical Code*, as follows:

109.2.7 Violations. Specifics of information for Section 109 Violations shall be as set forth in City of Robins Code of Ordinances Chapter 3.

**154.07 EXPIRATION.** The Robins Mechanical Code is hereby amended by adding a new Section 106.4.3.1 to the *International Mechanical Code, 2021 Edition* as follows:

106.4.3.1 EXPIRATION. Every Mechanical permit issued under the provisions of the Code shall expire twenty-four (24) months from the date of issue, unless the application is accompanied by a construction schedule of specific longer duration, in which instance the permit may be issued for the term of the construction schedule. If the work has not been completed by the expiration date of the permit, no further work shall be done until the permit shall have been renewed by the owner or his or her agent and by payment of the new permit fee as set forth in Table 1-A SCHEDULE OF FEES as adopted by resolution of the Robins City Council and provided no changes have been made in plans or location. No permit shall be renewed more than once.

**154.08 BOARD OF APPEALS.** The Robins Mechanical Code is hereby amended by repealing Section 114 from the *International Mechanical Code*, and by replacing said section with a new section as follows:

114 Board of Appeals. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this Code, there shall be and is hereby created a Board of Appeals, consisting of the members of the Construction Codes Review Board as established in City of Robins Code of Ordinances Section 30.05. The Building Official or designated representative shall be an ex-officio member without a vote and shall act as secretary of the Board.

The Board shall adopt reasonable rules and regulations for conducting its investigations and shall render all decisions and findings in writing to the Building Official with a duplicate copy to the appellant and may recommend to the City Council such new legislation as is consistent therewith. The Board shall hold a regular meeting on the fourth Tuesday of each month, unless there are no appeals or business on file for a hearing.

Nominal appeal fee to the Board of Appeals shall be paid as set forth in Table M-1 SCHEDULE OF FEES as adopted by resolution of the City Council. The appeal shall be valid for one (1) year from the date of the Board approval to the commencement of work and to the completion of work undertaken pursuant to the approval.

The Board shall have no authority to interpretation of the administration of this code nor shall such board be empowered to waive requirements of this code.

**154.09 GAS PIPE JOINTS.** The Robins Mechanical Code is hereby amended by adding a new Section 403.9.1.1 to the *International Fuel Gas Code, 2021 Edition*, as follows:

403.9.1.1 Pipe Joints. All joints of wrought iron steel gas piping larger than two inches (2") standard iron pipe size or providing gas pressure greater than two (2) PSIG shall be welded steel. All welded joints shall comply with the State of Iowa requirements and the work shall be performed by certified welders, whose current certification is on file with the City of Robins.

**154.10 FUEL GAS PIPE LOCATION.** The Robins Mechanical Code is hereby amended by deleting Section 404.3 from the *International Fuel Gas Code, 2021 Edition*, and inserting in lieu thereof the following:

404.3 Prohibited Locations. Piping shall not be installed in or through a duct supply, return or exhaust, or a clothes chute, chimney or gas vent, dumbwaiter, or elevator shaft.

**154.11 CODE ON FILE.** An official copy of the Robins Mechanical Code hereby adopted, including a certificate by the City Clerk as to its adoption and the effective date thereof, is on file in the Office of the Clerk in City Hall and shall be kept on file, and copies shall be available in the Building Department for public inspection.

**SECTION 2.** That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

**SECTION 3.** Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Chuck Hinz, Mayor

\_\_\_\_\_  
Lori Pickart, City Clerk/Treasurer

**ORDINANCE NO. 2210**

AN ORDINANCE AMENDING CHAPTER 153, ROBINS PLUMBING CODE, OF THE ROBINS MUNICIPAL CODE, ROBINS, IOWA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, that the Municipal Code of the City of Robins, Iowa is amended as follows:

**SECTION 1.** Chapter 153 "Plumbing Code" is amended by deleting the same and inserting in lieu thereof the following:

**CHAPTER 153**

**PLUMBING CODE**

- 153.01 Plumbing Code Adopted
- 153.02 Amendments to the Plumbing Code
- 153.03 Conflicts
- 153.04 International Fuel Gas Code
- 153.05 Schedule of Fees
- 153.06 Expiration
- 153.07 Violation
- 153.08 Board of Appeals
- 153.09 Exception (Backwater Valve)
- 153.10 Gas Pipe Joints
- 153.11 Fuel Gas Pipe Location
- 153.12 Water Heater Pan Drain Termination
- 153.13 Cross Connection Control
- 153.14 Frost Closure
- 153.15 Subsurface Landscape Irrigation Systems
- 153.16 Code on File

**153.01 PLUMBING CODE ADOPTED.** Except as hereinafter added to, deleted, modified or amended, there is hereby adopted as the Plumbing Code of the City that certain Plumbing Code known as the International Plumbing Code, 2021 Edition Administrative Provisions, as prepared and edited by the International Code Council, and the State of Iowa Plumbing Code, is hereby specifically incorporated and shall be known as the Robins Plumbing Code. The provisions of said Plumbing Code shall be controlling in the erection, installation, alterations, additions, repair, relocation, replacement, maintenance or use of any plumbing system within the corporate limits of the City.

**153.02 AMENDMENTS TO THE PLUMBING CODE.** Certain sections and portions of sections of the *Robins Plumbing Code*, are hereby amended, deleted, modified, or added to as more specifically set forth in the following sections of this chapter.

**153.03 CONFLICTS.** If conflicts arise in requirements with regards to specifications of materials or methods between portions of this code, between this code and other local codes or between this code and applicable State or federal requirements, the more stringent shall apply.

**153.04 INTERNATIONAL FUEL GAS CODE.** The Robins Plumbing Code is hereby amended by adding a new Section 101.2.1 to the *International Plumbing Code, Administrative provisions* as follows:

101.2.1 The *International Fuel Gas Code, 2021 Edition*, as further amended is hereby adopted and shall be considered as part of this code.

**153.05 SCHEDULE OF FEES.** The Robins Plumbing Code is hereby amended by repealing Section 106.6.2 of the *International Plumbing Code, 2021 Edition*, and replacing said section with a new Section 106.6.2 as follows:

106.6.2 The fees for all plumbing work shall be as set forth in Table P-1 as adopted by resolution of the Robins City Council.

**153.06 EXPIRATION.** The Robins Plumbing Code is hereby amended by adding a new Section 106.5.3.1 to the *International Plumbing Code, 2021 Edition* as follows:

106.5.3.1 EXPIRATION. Every plumbing permit issued under the provisions of the Code shall expire twenty-four (24) months from the date of issue, unless the application is accompanied by a construction schedule of specific longer duration, in which instance the permit may be issued for the term of the construction schedule. If the work has not been completed by the expiration date of the permit, no further work shall be done until the permit shall have been renewed by the owner or his or her agent and by payment of the

new permit fee as set forth in Table 3-A SCHEDULE OF FEES as adopted by resolution of the Robins City Council and provided no changes have been made in plans or location. No permit shall be renewed more than once.

**153.07 VIOLATION.** The Robins Plumbing Code is hereby amended by adding a new

Section

108.1.1 to the *International Plumbing Code Administrative provisions*, as follows:

108.1.1 Penalties. Specifics of information for Section 108, Violations, shall be as set forth in City of Robins Code of Ordinances Chapter 3.

**153.08 BOARD OF APPEALS.** The Robins Plumbing Code is hereby amended by repealing Section 114 of the *International Plumbing Code Administrative Provisions, 2021 Edition*, and replacing said section with new Section 114 as follows:

114 Board of Appeals. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this Code, there shall be and is hereby created a Board of Appeals, consisting of the members of the Construction Codes Review Board as established in City of Robins Code of Ordinances Section 30.05. The Building Official or designated representative shall be an ex-officio member without a vote and shall act as secretary of the Board.

The Board shall adopt reasonable rules and regulations for conducting its investigations and shall render all decisions and findings in writing to the Building Official with a duplicate copy to the appellant and may recommend to the City Council such new legislation as is consistent therewith. The Board shall hold a regular meeting on the fourth Tuesday of each month, unless there are no appeals or business on file for a hearing.

Nominal appeal fee to the Board of Appeals shall be paid as set forth in Table P-1 SCHEDULE OF FEES as adopted by resolution of the City Council. The appeal shall

be valid for one (1) year from the date of the Board approval to the commencement of work and to the completion of work undertaken pursuant to the approval.

The Board shall have no authority of interpretation of the administration of this code, nor shall such board be empowered to waive requirements of this code.

**153.09 EXCEPTION (BACKWATER VALVE).** The Robins Plumbing Code is hereby amended by adding a new exception to Section 501.1.1 of the *State of Iowa Plumbing Code*, as follows:

**EXCEPTION:** The requirements of this section shall apply only at locations determined necessary by the City Engineer based on local conditions.

**153.10 GAS PIPE JOINTS.** The Robins Plumbing Code is hereby amended by adding a new Section 403.9.1.1 to the *International Fuel Gas Code, 2021 Edition*, as follows:

403.9.1.1 Pipe Joints. All joints of wrought iron steel gas piping larger than two inches (2") standard iron pipe size or providing gas pressure greater than two (2) PSIG shall be welded steel. All welded joints shall comply with the State of Iowa requirements and the work shall be performed by certified welders, whose current certification is on file with the City of Robins.

**153.11 FUEL GAS PIPE LOCATION.** The Robins Plumbing Code is hereby amended by deleting Section 404.3 from the *International Fuel Gas Code, 2021 Edition*, and inserting in lieu thereof the following:

404.3 Prohibited Locations. Piping shall not be installed in or through a duct supply, return or exhaust, or a clothes chute, chimney or gas vent, dumbwaiter, or elevator shaft.

**153.12 WATER HEATER PAN DRAIN TERMINATION.** The Robins Plumbing Code is hereby amended by adding Section 507.5.1 to the *State of Iowa Plumbing Code*, as follows:

507.5.1 Pan drain termination. The pan drain shall extend full size and terminate over a suitably located indirect waste receptor or floor drain or extend to the exterior of the building and terminate not less than 6 inches and not more than 24 inches above the adjacent ground surface. Where a pan drain was not previously installed, the Code Official may approve installation of a replacement water heater without a pan drain.

**153.13 CROSS CONNECTION CONTROL.** The Robins Plumbing Code is hereby amended by adding a new Section 603.1.1 to the *State of Iowa Plumbing Code* as follows:

603.1.1 For the purposes of Section 603 *State of Iowa Plumbing Code*, of the Robins Plumbing Code only, the Administrative Authority is the Robins Water Department as authorized by City of Robins Council.

The Administrative Authority may create such rules and policy as necessary to implement the provisions of this section.

**153.14 FROST CLOSURE.** The Robins Plumbing Code is hereby amended by deleting Section 906.7 from the *State of Iowa Plumbing Code*, and inserting in lieu thereof the following:

906.7 Frost Closure. Where the 97.5-percent value for outside design temperature is 0°F or less, every vent extension through a roof or wall shall be not less than 3 inches in diameter. Any increase in the size of the vent shall be made inside the structure at a point not less than 1 foot below the roof or inside the wall. Roof extensions shall terminate by extending above the roof a minimum of 12".

**153.15 SUBSURFACE LANDSCAPE IRRIGATION SYSTEMS.** The Robins Plumbing Code is hereby amended by deleting Section 1501.1 in its entirety from the *State of Iowa Plumbing Code*, and inserting in lieu thereof the following:

1501.1 Scope. The provisions of Chapter 15 shall be optional and for information only of the materials, design, construction, and installation of subsurface landscape irrigation system connected to non-potable water from on-site water reuse systems.

**153.16 CODE ON FILE.** An official copy of the Robins Plumbing Code hereby adopted, including a certificate by the Clerk as to its adoption and the effective date thereof, is on file in the office of the Clerk in City Hall and shall be kept there on file, and copies shall be available for public inspection.

**SECTION 2.** That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

**SECTION 3.** Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Chuck Hinz, Mayor

\_\_\_\_\_  
Lori Pickart, City Clerk/Treasurer

## ORDINANCE NO. 2211

### AN ORDINANCE AMENDING CHAPTER 161 OF THE ROBINS MUNICIPAL CODE PROPERTY MAINTENANCE

SECTION 1. Chapter 161 "PROPERTY MAINTENANCE CODE" is amended by deleting the same and inserting in lieu thereof the following:

#### CHAPTER 161

#### PROPERTY MAINTENANCE CODE

161.01	Purpose	Unsafe Structures and Equipment	
161.02	Definitions	Means of Appeal	
161.03	Authority for Enforcement	Nuisances	
161.04	Interference with Property Maintenance Official	161.10	Receptacles
161.05	International Property Maintenance Code Adopted	161.11	Notice to Abate
161.06	Amendments to the Property Maintenance Code	161.12	Emergency Abatement Measures
161.07	Scope	161.13	Code on File
		161.14	

**161.01 PURPOSE.** The purpose of this chapter is to designate the responsibilities of persons for maintenance of structures, equipment, and exterior property within the City, to define nuisances as a result of the failure to perform such maintenance and to provide for the abatement of such nuisances in order to provide for the safety and preserve the health and welfare of the citizens of the City.

**161.01 DEFINITIONS.** For the purpose of this chapter, the following terms are defined:

1. "Blighted area" is defined as set forth in Section 403.17 of the Code of Iowa.
2. "Vermin" means any of various insects, bugs or small animals regarded as objectionable because they are destructive, disease carrying, etc.

**161.03 AUTHORITY FOR ENFORCEMENT.** The Mayor shall be responsible for the enforcement of this chapter and shall have all the necessary authority to carry out such enforcement. Any person designated by the Mayor to enforce this chapter shall be known as the Property Maintenance Official.

**161.04 INTERFERENCE WITH THE PROPERTY MAINTENANCE OFFICIAL.** No person shall interfere with the Property Maintenance Official while engaged in the enforcement of this chapter.

**161.05 INTERNATIONAL PROPERTY MAINTENANCE CODE ADOPTED.** Except as hereinafter added to, deleted, modified or amended, there is hereby adopted as the Property Maintenance Code of the City of Robins that certain Code known as the *International Property Maintenance Code, 2021 Edition*, as prepared and edited by the International Code Council, Inc.,

and the provisions of said Property Maintenance Code shall be controlling in maintaining minimum requirements and standards of structures and properties within the corporate limits of the City and shall be known as the Robins Property Maintenance Code.

#### 161.06 AMENDMENTS TO THE PROPERTY MAINTENANCE CODE.

Certain sections and portions of sections of the *International Property Maintenance Code, 2021 Edition*, are hereby amended, deleted, modified, or added to as more specifically set forth in the following sections of this chapter:

- Section 101.1 insert: {City of Robins, Iowa}
- Section 302.4 Insert: {9 inches} (from 53.01 "Weeds")
- Section 304.14 Insert: {April 1, September 30}
- Section 602.3 Insert: {October 1, April 30}
- Section 602.4 Insert: {October 1, April 30}

#### 161.07 UNSAFE STRUCTURES AND EQUIPMENT.

The Robins Property Maintenance Code is hereby amended by repealing Section 111.1 of the *International Property Maintenance Code, 2021 Edition*, and by replacing said Section with new Section, as follows:

111.1 General. When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, the code official shall commence proceedings to cause the repair, vacation or demolition of the structure and the structure may be condemned pursuant to the provisions of this code.

**161.08 NUISANCES.** A failure to satisfy any of the provisions of the Robins Property Maintenance Code shall constitute a nuisance:

**161.09 RECEPTACLES.** The Robins Property Maintenance Code is hereby amended by repealing Section 605.2 of the *International Property Maintenance Code, 2021 Edition*, and by replacing said Section with new Section 605.2, as follows:

605.2 Every habitable space in a dwelling shall contain not less than two separate and remote receptacle outlets. Every laundry area shall contain not less than one grounding-type receptacle or a receptacle with a ground fault circuit interrupter. Every bathroom shall contain not less, than one receptacle. Every kitchen shall have ground fault interruption protection within 6 feet of a sink or water source. Any new bathroom receptacle outlet shall have ground fault circuit interrupter protection. All receptacle outlets shall have the appropriate faceplate cover for the location.

**161.10 NOTICE TO ABATE.** Upon discovery of any violation of Section 161.06, the City shall within five (5) days initiate abatement procedures as outlined in Chapter 50 of this Code of Ordinances.

**161.11 EMERGENCY ABATEMENT MEASURES.** Notwithstanding any other provisions of this chapter, whenever in the judgment of the Property Maintenance Official any nuisance is an immediate and imminent threat to life and property, the Property Maintenance Official may, with or without prior notice as required within, order the nuisance abated and costs assessed against the property for collection in the same manner as a property tax. However, prior to such assessment, the City shall give the property owner notice as provided by the Code of Iowa and this Code of Ordinances.

**161.12 CODE ON FILE.** An official copy of the Robins Property Maintenance Code hereby adopted, including a certificate by the Clerk as to its adoption and the effective date thereof, shall be on file in the Office of the Clerk in City Hall and shall be kept there on file, and copies shall be available for public inspection.

**SECTION 2.** That the changes provided in this Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and made a part of said Code as provided by law.

**SECTION 3.** Effective Date. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Chuck Hinz, Mayor

\_\_\_\_\_  
Lori Pickart, City Clerk/Treasurer

## RESOLUTION NO. 0922-5

### RESOLUTION ACCEPTING THE KINGS WAY WATER MAIN LOOP

WHEREAS, the Engineer has confirmed the Kings Way Water Main Loop has been performed in substantial compliance with the terms of the contract, and showing the total cost thereof.

NOW THEREFORE IT IS HEREBY RESOLVED by the Robins City Council, City of Robins, Iowa, as follows:

SECTION 1. That it is hereby found and determined that the work of constructing the Kings Way Water Main Loop has been duly and fully completed by the contractor in accordance with the terms of the contract, and that the same is hereby accepted and approved.

SECTION 2. That it is hereby found and determined that the total cost of said Project is in the total amount of \$523,241.25.

SECTION 3. That the City Clerk is hereby authorized and directed to execute and deliver payment to the contractor in the amount of \$5,232.41. The contractor's maintenance bond is hereby approved.

SECTION 4. That all resolutions or parts of resolutions in conflict herewith be, and the same, are hereby repealed to the extent of the conflict.

PASSED AND APPROVED THIS 12<sup>th</sup> day of September 2022.

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Chuck Hinz, Mayor

ATTEST:

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Lori Pickart, City Clerk/Treasurer